

**Presque Isle Parks and Recreation Committee  
Regular Meeting Minutes  
January 20, 2021**

Call to order—The regular meeting of the Presque Isle Parks and Recreation Committee was called to order by Chair, Barb Peck, at 10:03 A.M., January 20, 2021, in the Presque Isle town office large meeting room. Also present were committee members Al Drum, Eric Benn and Rich Schmalzer, and liaison, Cathy Weber.

Item 1-Approval of the minutes of December 16, 2020—Eric moved to approve the 12/16/2020 minutes, seconded by Rich. Motion carried.

Item 2-Public Comment—None

Item 3-Correspondence

●Eric stated that Judy Farling is interested in assuming the vacancy on the Parks and Recreation Committee. During brief discussion, members acknowledged that Judy needs to apply for the position in a letter to Town Clerk Lorine Walters, which will be followed by an invitation for an interview.

●Rich talked with Paul Stearns, DNR Forester, about beaver activity affecting trees in Pipke Park. Paul will forward to Rich some information on beaver activity control measures which likely include trapping and dismantling of beaver structures. Rich is setting up a meeting with Paul for the morning of Tuesday, February 16, to include a visit to Pipke Park. Rich will email interested people indicating the exact time for the visit.

●Rich briefly suggested that the Town consider reviewing its forestry harvesting practices and protocols for tree harvesting on town-owned lands.

●There followed a discussion regarding the financing for the log pavilion structural work. Cathy distributed a sheet to members that Town Chair Marshall Reckard had presented at the January 7, 2021 Town Board Meeting. This sheet will become a part of these minutes. The following is a summary of the funding sources (taken from the sheet handed out by Cathy) proposed by Chair Reckard for the pavilion structural work:

--\$20,996.68 already in escrow from last two years' budgets

--\$12,944.42 unspent by P & R in 2020 available for placing in escrow

---\$1,142.90 can be borrowed from pavilion log refurbishing future project

--\$35,084.00 equals the NASI proposal

●Rich reported on the Little Horsehead Lake boat landing reconstruction project: at the January Town Board meeting Chair Reckard suggested we tell Coleman Engineering (Little Horsehead landing engineering designers) to go forward with the project, but that the infiltration ditch system needs to be included in project design documentation. Discussion followed, including questions regarding who will secure construction permits.

Item 4-Old Business

Item a) Log Pavilion Bids Update---Al Reported that the Town Board approved NASI's bid at the December 16 meeting, and that NASI has the signed contract in hand. Chair Reckard would like early construction completion, which NASI also would like. NASI will try to arrange with Vilas County and the Town to transport moderate loads of concrete early in the mornings during road load limits to facilitate project completion as soon as possible in the spring. Marshall feels that both the Town and the County will cooperate with NASI on this practice. Al asked members to think about the type of stonework NASI will put on the new log post pedestals.

Item b) Maintenance Projects---Eric referred to his latest spread sheet (which will be part of

these minutes) containing fifteen items. The Committee should establish lead individuals, or perhaps project managers, to shepherd each maintenance item. The sheet ought to undergo review each meeting. Decisions recommending action should follow on just one or two projects at a time, and should be presented to the Town Board on a piecemeal basis. In this way, the Committee itself will control the tempo of project introduction, perhaps awaiting in-progress completions before recommending additional project startups.

Item c) Grill at Pipke Park pavilion---Rich reported. The grill will likely have a concrete apron to stand on. Procedures need to be developed for handling the propane system. The grill is assembled, stored temporarily inside the pavilion. Max will prepare the apron, but needs direction for location. The Economic Development Committee shares in this project coordination. Barb offered to visit the EDC to discuss location of the grill and other considerations.

Item d) Paddling Trails---Nothing to report at this time

Item e) Main Street Development---No plans have been released as yet.

#### Item 5-New Business

Item a) Catherine Wolter Wilderness Area Trails---Rich expressed concern that a large portion of Wolter trails was undergoing grooming for cross country skiing, making the groomed portion unsuitable for snowshoeing. An agreement between the Town and Nature Conservancy established grooming only on one trail (the Yellow Trail), but it appears that a second trail (Green Trail) has also been groomed. Discussion followed, acknowledging that Max grooms only when he has ample time away from his work within the Town lands, and that Conservancy Director Matt Dallman has no objection to the town grooming within the Conservancy. Members recognized that use within the Conservancy has increased dramatically recently, increasing the requirement to honor the needs of competing users. The Town and Nature Conservancy need to confer on managing what is a really good development--the new-found popularity for the Conservancy trails.

Item b) Next Meeting is Wednesday, February 17, 2021, 10:00 A.M.

Additional subjects—Liaison Cathy Weber---Cathy suggested these topics for possible future agenda items: Beaver activities at the Legion and Pipke Park; Mural on vault toilet by fire barn

Meeting adjourned at 11:30 A.M.

Respectfully submitted,

Alan Drum, Secretary, Presque Isle Parks and Recreation Committee  
Transcribed January 22, 2021

**Presque Isle Parks and Recreation Committee**  
**Regular Meeting Minutes**  
**February 17, 2021**

Call to order—The regular meeting of the Presque Isle Parks and Recreation Committee was called to order by Chair, Barb Peck, at 10:06 A.M., February 17, 2021, in the Presque Isle town office large meeting room. Also present were committee members Al Drum, Eric Benn and Rich Schmalzer. Liaison, Cathy Weber was out of town and did not attend.

Item 1-Approval of the minutes of January 20, 2021—Rich moved to approve the 01/20/2021 minutes, seconded by Eric. Motion carried.

Item 2-Public Comment—None

Item 3-Correspondence

- Rich reported that Steve Dimig, Lions member, is interested in pursuing a band music stage, perhaps in Pipke Park. Steve would like to help in the effort to provide funding and to help in coordinating support efforts from other town organizations. Steve estimated that the project could cost as much as \$30,000.00. He felt that the Lions could help to develop this funding.
- Rich reported that the DNR is supportive of the engineering plans for the reconstruction of the Little Horsehead Lake boat landing. Bidding will commence soon. The engineers feel that the project can be completed in 2021.
- Eric commented that someone needs to step up to assume the role that Sarah Johnson filled in the scheduling of outdoor music programs.
- Eric pointed out that the Economic Development Committee is interested in a joint meeting with Parks and Rec. Barb added that additional groups should be included in a joint meeting.

Item 4-Old Business

Item a) Maintenance—Eric reported that the Annabelle Lake kiosk needs repairs or replacement. Perhaps the Presque Isle Town Lakes Committee, and Parks and Rec, could help out.

Item b) Grill at Pipke Park pavilion—Barb began discussion by addressing the handling of the propane fuel tanks that power the grill. The grill is actually not for regular public use, but instead is intended for use at organized group activities. When groups schedule use of the grill, the tanks are to be provided to event organizers, who will then be responsible for securing the tanks after use. Some simple procedures need to be set up to control this practice.

Item c) Main Street Redevelopment—Eric began this topic by pointing out that the Wisconsin Department of Transportation had not yet released final plans for the downtown renovation. Utility poles have been moved in preparation for the work. The DNR is considering stormwater drainage plans for the project. Eric also discussed the ownership and easements status of three existing downtown land parcels where the runoff water treatment system is to be installed. The treatment system may affect placement of a proposed access route from downtown to Pipke Park. A little later on, Town Chair Marshall Reckard joined the meeting to report that the DOT plans have now been approved for the downtown renovation.

Item d) Catherine Wolter Wilderness Area Trails—Rich pointed out that Chair Marshall Reckard feels that the existing agreement between Presque Isle and the Wolter Land Trust should be honored. This agreement stipulates that cross country ski trail grooming should be conducted on just one 2.5 mile trail route (leaving other trails un-groomed for snowshoe use). Perhaps when this agreement comes up for renewal, Parks and Rec may want to join the discussion regarding the extent of trail grooming.

Item e) Pipke Park Beavers—Rich reported that on Tuesday, February 23, Rich has scheduled a visit to Pipke Park by a DNR field representative who will make recommendations for control of beaver tree damage in Pipke Park after an inspection session in the park. Other members are welcome to participate.

Item 5-New Business

Item a) Town of Presque Isle Comprehensive Plan—Eric summarized the Plan preparation sessions. The State of Wisconsin requires that comprehensive plans be prepared, and periodically updated, by towns. The Planning and Zoning Commission is presently reevaluating and updating Presque Isle's plan. Chapters 1-9 discuss existing elements in Presque Isle, with each chapter ending by establishing goals and objectives requiring commitment. The update effort is focusing primarily on these goals and objectives. Al added an observation to Eric's summary. Rich agreed with this process, adding that periodic reviews are important for plans of this type.

Item b) Next Meeting—Wednesday, March 17, 2021.

Meeting adjourned at 11:05 A.M.

Respectfully submitted,

Alan Drum  
Secretary, Presque Isle Parks and Recreation Committee  
Transcribed Wednesday, February 24, 2021

**Presque Isle Parks and Recreation Committee**  
**Regular Meeting Minutes**  
**March 17, 2021**

Call to order—The regular meeting of the Presque Isle Parks and Recreation Committee was called to order by Chair, Barb Peck, at 10:02 A.M., March 17, 2021, in the Presque Isle town office large meeting room. Also present were committee members Al Drum, Eric Benn, Liaison Cathy Weber, New Committee member Brian Luetzow, and Lions President Steve Dimig as a member of the public. Rich Schmalzer did not attend. Welcome to Brian, attending his first Parks and Rec meeting.

Item 1-Approval of the minutes of February 17, 2021—Eric moved to approve the 02/17/2021 minutes, seconded by Al. Motion carried.

Item 2-Public Comment—None

Item 3-Correspondence

- Al mentioned that the Town Board accepted a bid totaling \$102,000 for the rebuilding of the Little Horsehead Lake boat landing.
- Eric reported that he has not heard further from Niccole Smith, of the DNR, who is coordinating a land use agreement between the DNR and the Town of Presque Isle for the Town's use of NHAL properties in Pipke Park.

Item 4-Old Business

Item a) Maintenance Projects---Eric distributed an updated table of maintenance projects to be managed by the Committee, having added a new column for "Status" of each project. Discussion then followed focusing on staining of the Pipke Park pavilion, and on the electric power capacity available at the pavilion. There are appliances and other equipment used at public gatherings requiring more amperage than is available at the pavilion. Electric power amperage capacity was also discussed at the softball diamond pavilion building. Higher voltage capacity, perhaps 220 volts, may be desirable. Eric continued discussing the table, pointing out that for Item 5, signage for the Community Center trail system, he had entered his name as Project Lead/Coordinator. Other items in the Table were discussed. For Number 11, the Annabelle Lake kiosk repair, Eric reported that he has discussed this item with Annabelle Lake Association, and that they are interested in pursuing this item. Further discussion followed regarding the maintenance projects table.

Item b) Main Street Development---The State Department of Transportation issued plans for the project last week. Bids have been opened. Only the center twenty-two feet of pavement will be rebuilt, thus leaving nine feet of original pavement along each edge of the road. The work will include a new gutter system with stormwater flow directed to a system of storm drains. Some electric poles have already been moved. A stormwater treatment station will be installed on vacant property on the westerly side of the road. The large culvert adjacent to the old dam on the Little Horsehead Lake outflow will close for one week this summer for replacement. Barb pointed out that lighting for the downtown area is still desired by many residents. Cathy suggested that the Chamber and Economic Development Committee develop and present to the Town Board any additional work they would like on Main Street. Eric suggested that the group may need help in developing this plan; Cathy followed by suggesting that the group should begin the initiative by developing a list of amenities and features desired, and recording and organizing them for presentation to the Town Board.

Item c) Pipke Park Beavers---A DNR forester visited Pipke Park and reported suggestions for dealing with beavers in a general, non-detailed fashion. Fencing for tree protection was discussed. In a following discussion, the nature of beaver activity and the types of trees favored by beavers was

discussed. Grass mowing along the impoundment berms to discourage bank infestation by critters was also talked about.

Item d) Pipke Park north pond muddy trail correction---Al reported that we have a proposed design sketch for a high groundwater drainage system to deal with the muddy trail problem. We'll send it to Quita Sheehan, County Lakes Specialist, for her comments. The cost for materials is estimated to be \$2600, with a total cost, including labor, likely to be over \$5000. We will ask Quita for leads to possible grant funding sources for the project. Steve Dimig suggested that we try to determine if a bypass trail to avoid the muddy portion could be developed instead of the drainage system. Al and Eric will look into this bypass idea.

Item e) Log pavilion repair job---Al reported that the engineer, Chuck Hunter, and the contractor, NASI, have been discussing the project between the two of them. Chuck has revised his plans to show three changes: 1) A two inch styrofoam pad will be placed under the overhanging portions of the twelve new pedestals to eliminate ground contact and possible frost heave damage; 2) Two existing 5/8 inch threaded rods will be left in place on the existing foundations to lock securely to the new pedestals; 3) The welded fixture joining the cut-off log columns to the new pedestals has been re-dimensioned for a better fit to the existing log columns. NASI plans to begin the project as soon as possible in April. This is important, so that the NASI work can be completed before a planned re-build of the upper Community Center parking lot begins. Cathy pointed out that we need to specify to the contractor, NASI, what stone style and size that we prefer for lining the new pedestals. Al and Cathy will follow up on this stonework question.

Item f) Stage for Music and other Programs---Many town groups are interested in this idea. Steve reported that the Lions are very interested; the band shelter is the Lions' #1 priority for offering monetary and other assistance to the town. Steve hopes that the Parks and Rec Committee can be an active player in fund raising and other factors leading to a successful effort. The Lions are putting together a list of design and usage features for this installation. The Lions have a sophisticated proposed rendering for the structure. Barb wondered whether or not Pipke Park, as a possible site, can provide the necessary parking capacity, and whether or not the structure can be positioned in the park without excessive tree cutting. Discussion followed, including the possibility of placing the structure along Main Street, near the former antique store.

Item g) Joint meeting with organizations/committees---The joint meeting will be held on Tuesday, March 23, at 3:00 P.M., at the Presque Isle Community Building, large meeting room. Participants are expected to include the Chamber of Commerce, the Economic Development Committee, the Lions, Parks and Recreation Committee, the Heritage Foundation and the American Legion. Minutes will be recorded by the Parks and Recreation secretary.

#### Item 5-New Business

Item a) Peace Ordinance---Eric opened discussion by listing behavior that is criminal in nature that probably needs to be removed from municipal ordinances because the Town cannot effectively enforce against criminal behavior. Things like disorderly conduct, excessive noise are difficult to deal with in an ordinance. A major question is, "How do we write an ordinance so musical events can be held and not run afoul of excessive noise requirements?" Discussion followed, including the subject of reserving town facilities for private gatherings and events. Park rules and the reservation form were distributed for consideration, with further discussion. Eric discussed the process of ordinance creation principles and intent, adding comments about existing town ordinances and how those ordinances define and try to regulate nuisance sounds. Cathy discussed the permitting process for planned performances. Eric added that town ordinances dealing with "peace" need to be updated so public musical performances can be held. Further discussion regarding peace and noise, and regulation, followed. Barb suggested that we discuss town park rules and regulations on a future agenda.

Item b) Next Meeting---The next meeting will change from the usual pattern of "third

Wednesday”, and instead will be held on Tuesday, April 27, 2021, 10:00 A.M.

Item 6 Adjournment

Meeting adjourned at 11:30 A.M.

Respectfully Submitted,

Alan Drum

Secretary, Presque Isle Parks and Recreation Committee

Transcribed March 19, 2021



**Presque Isle Parks and Recreation Committee**  
**Regular Meeting Minutes**  
**April 27, 2021**

Call to order—The regular meeting of the Presque Isle Parks and Recreation Committee was called to order by Chair, Barb Peck, at 1:02 P.M. April 27, 2021, in the Presque Isle town office large meeting room. Also present were committee members Al Drum, Eric Benn, Liaison Cathy Weber (remote), Brian Luetzow and Rich Schmalzer.

Item 1-Approval of the minutes of March 17, 2021- Eric moved to approve the 03/17/2021 minutes, seconded by Brian. Motion carried.

Item 2-Public Comment—None

Item 3-Correspondence---Rich mentioned the Sensenbrenner dock repairs, for which money has been allocated in the P & R budget. Cathy suggested that the materials can be purchased and the bill sent to the Town.

Town Cleanup is May 22.

Item 4-Old Business

Item a. Maintenance Projects-Eric addressed the subject of new kiosk construction; Eric has consulted with Bob Barofsky regarding replacing the Annabelle Lake kiosk, employing designs Bob used previously. Perhaps we can find grants. Wildcat Lake was also mentioned. (Bob reported that he and others produced four town kiosks and four DNR landing kiosks.) A disappearing sign at Annabelle Lake was mentioned.

Regarding the community upper campus trails, Eric reported that *markers* on those trails have been rejuvenated. He proposed that we not proceed with acquiring and installing *trail map signs* for these trails until the dog park initiative is firmed up, and include the new feature on our trail maps when we are confident it will come to fruition.

At Cathy's request, Eric will send to her the latest versions of upper campus trail mapping.

Item b. Main Street improvements-A path from Main Street to Pipke Park was briefly addressed. Also of concern was the question of traveling around the upcoming Highway B closure for the large culvert replacement. Is there a place for a small temporary roadway? 1) Possibly behind the Outpost restaurant; 2) Or, perhaps on the snowmobile trail behind the Yacht Club.

Eric addressed the walkaround on a previous day examining locations for the band shelter and for the proposed dog park. He noted that town property extends up to the paved Outpost parking lot; also, the Yacht Club property is very near the town property on the south pond trail. Barb asked for comments pertaining to the path to Pipke Park. Rich suggested that an automobile access could be event-driven only, not an everyday access. Eric added he's not in favor of a permanent car access to the park. Discussion followed regarding an access alongside the church; this region may be too steep and narrow. Barb expressed support for the event-driven access concept. The Committee seemed in agreement that an event-driven car access should be pursued, but that it's too early to specify exact locations. The Committee decided to remain in session following the indoor meeting and do a field examination of possible access routes to Pipke Park, prior to adjournment.

Item c. North Pond Trail Fix-Eric discussed the proposed bypass trail that would allow walkers to circumvent the muddy portion of the north pond trail. Town Chair John Maclean is on board with this. Eric and Al will contact John to examine a trail he has constructed. Tony Martinez, the trail boss for Northern Highlands, American Legion State Forest, walked the proposed trail route and would

return at our request to mark a suitable trail route in detail. Cathy will have the bypass trail on the May 4 Town Board agenda. Eric will distribute mapping he produced illustrating the bypass. Barb will write a description.

Item d. Log Pavilion Reconstruction-Al reported that construction began on April 8. All twelve pedestals had been poured by April 26. The Natural Weathered Fieldstone arrived on site on April 26. The work remaining is forming the concrete splash caps, probably finishing on April 29, and the installation of fieldstone, likely to be done by May 14.

The five electric 120 volt outlets will be replaced with surface-mounted conduit and outlets by Williams Electric. The outlets will be installed at a height of 48 inches above the floor on the outside face of the five easterly columns. Members asked to check if a 50 amp, 240 volt circuit could be included in the work with a 240 volt outlet mounted on the existing breaker box or its supporting post. Al will ask Williams.

Item e. Little Horsehead Lake Landing Update-Rich received a letter from the DNR, pointing out that an approval is needed to proceed with construction. The work cannot physically begin without the approval. Completion must occur by the end of March, 2022. Coleman Engineering will claim officially that they are the project manager. We're waiting for the approval. Coleman has not at this time offered an expected completion date.

Item f. Joint Meeting with Organizations/Committees-Barb pointed out that there will be more joint meetings. Eric suggested that the pros and cons of both the band shelter and the dog park initiatives looked promising. Rich pointed out that the band shelter will be a Lions project.

Specific locations were discussed. Eric favored the Orchard Trail location downhill from the town garden, as did other members. For the band shell, members favored two possible positions by the Pipke Park pavilion: 1) Quonset location; 2) Above and near the original Pipke Park parking area.

Electric outlets in the vicinity of the Pipke Park pavilion were discussed at length. Cathy felt that the entire Town Board needed to hear the details concerning shortage of electric power at the Pipke pavilion. Lions may be willing to help significantly to pay for these improvements. The electrical upgrades at the ball diamonds should be considered also on the Town Board agenda.

The dog park may be influenced by previous DNR improvement grants.

Barb asked that written proposals be written for presentation to the Board.

#### Item 5-New Business

Item a. Urban Fishing Pond-Mentioned in the Conservation Congress voting session-Pipke Park ponds-Duly noted

Item b. Park Rules and Regulations-Will be taken up on a future agenda

Item c. Next meeting is May 19, 2021, 1:00 P.M.

Members representing a quorum then visited the lands above and below the Lutheran Church location looking for a suitable location for a driveable, even-driven route to Pipke Park.

#### Item 6-Adjournment-Meeting adjourned at 3:20 P.M.

Respectfully Submitted,

Alan Drum  
Secretary, Presque Isle Parks and Recreation Committee  
Transcribed May 17, 2021



PARK AND RECREATION COMMITTEE MEETING MINUTES of  
Wednesday May 19, 2021

The meeting was called to order by Chair Barb Peck at 1:02 pm. Committee members in attendance were Rich Schmalzer and Eric Benn.

1. Rich moved, with second by Eric, to approve the meeting minutes of 4/27/21 with Eric's adjusted language change. Passed.
2. There was no Public Comment
3. Correspondence---Rich clarified that the Lions might "potentially" cover the cost of the electric upgrade at the ballfield concession stand, but that it was not a sure thing.
4. Old Business
  - a. Maintenance projects---Rich talked to Max about ordering the wood for the dock at Sensenbrenner Park. Eric reported that the Annabelle Lake boat landing kiosk has been repaired, possibly thanks to Max. Barb will speak with the town chairman about having the town put up an Annabelle Lake boat landing sign, on a metal post, if possible.
  - b. Path to Pipke park---The committee discussed the possible need for a detour around the bridge by Sensenbrenner while the Main St work is being done this summer. The committee took the position that there be only one path/road into Pipke Park and that after the Main St project was completed, the road only be used for events in the park. Barb will talk with the town chairman to get a better idea as to when the Main St project is scheduled to begin.
  - c. Pipke Park north pond muddy trail correction/Alternate trail---The committee agreed that a proposed alternate walking trail to avoid the muddy area on the North pond was a reasonable solution. Conversations are ongoing with the DNR.
  - d. Log pavilion repair job---Done and looking good. Thanks Al.
  - e. Little Horsehead Lake landing update---Rich reported that the project started just one day before the final notice to proceed was given and that the projected completion date is May 28, 2021.
5. New Business
  - a. Park Rules and Regulations---This was tabled until the next meeting.
  - b. Vault toilet mural---Eric moved, with a second by Rich, that pending the availability of funds after paying for previously approved projects, P&R would contribute up to \$250 for paint. If funds are not available, then this project would be put in next year's budget.
  - c. Next meeting: June 16, 2021 at 10:00 am.
6. Adjourned at 1:45.

**Presque Isle Parks and Recreation Committee**  
**Regular Meeting Minutes**  
**July 21, 2021**

Call to order—The regular meeting of the Presque Isle Parks and Recreation Committee was called to order by Chair, Barb Peck, at 11:01 A.M. July 21, 2021, in the Park Pavilion at Pipke Park in Presque Isle. Also present were committee members Eric Benn, Brian Luetzow, Rich Schmalzer, Town Board Liaison, Cathy Logan Weber (remote), and Town Board Chairman, John MacLean.

Item 1-Approval of the minutes of June 16, 2021 – Following discussion, a motion was introduced to approve the 06/16/2021 draft minutes. Motion carried.

Item 2-Public Comment—None

Item 3-Correspondence---Eric relayed that he had withdrawn his prior letter of resignation from the Parks & Rec committee via a memo to the Town Clerk. Barb described that the Board acknowledged this letter of withdrawal and the resignation was considered null with Eric remaining a member of the Committee.

Item 4-Old Business

Item a. Pipke Park North Pond muddy trail correction/alternative Trail. Speaking on behalf of Al Drum (unable to attend), Eric reported that Al had reached out to the DNR officer with jurisdiction over modification or development of near-shore lands for guidance as to whether the town needed to pursue permitting before proceeding with development of an alternative (walking) trail or potential improvement to the existing (walking & snowmobile) muddy trail. As of the date of this meeting, DNR had not come back with any guidance or information. No committee action was taken.

Item b. Log pavilion Surface Remediation Proposal Discussion/Possible Action. Speaking on behalf of Al Drum, Eric relayed that the contractor (Terry Sullivan, Eagle River WI) who had bid on doing restoration and maintenance on the upper (wooden) structure of Pavilion at the Community Center Campus had come back to a request for an updated bid with a new proposal (dated 6/23/2021). Specifications of the work and the bid price were discussed; work was the same as what had been bid several years ago, and the new bid price (\$19,030.00) was relatively close to what had been bid previously.

Mr MacLean highlighted that “we” need to determine what stain is going to be used; noting that if it is a transparent stain he strongly advocates using the Sikkens product. Ensuing discussion established we recommend against using a transparent stain (go with a semi-transparent or pigmented stain) to ensure greatest durability and resistance to degradation from UV radiation. [ACTION] Ensure if/when we sign a contract we specify what stain is used.

Discussion established that the current 2021 P&R budget cannot cover the bid price (which specified \$5,000. at signing and the balance as work progresses). An option would be to commit to the work with a payment of the \$5k down payment, with an agreement to proceed when the committee has support from the Town Board and a firm commitment that funding (FY 2021 or 2022) will be available. A motion was introduced to have the committee endorse having the Town Board accept the

bid and commit to having the work done; subject to the timeframe approved by the Board. Motion carried and [ACTION] the committee will request that the Town Board consider this proposal.

Item c. Pea gravel in South Pond wading area. As in Item a. (above), Eric reported for AI that he had reached out to the DNR officer to determine what requirements exist regarding doing work on the existing Pea Gravel blanket. As of the date of this meeting, DNR had not come back with any guidance or information. No committee action was taken. Brief discussion referenced a possible interest in expanding the extent of the Pea Gravel blanket, adding coarse sand (“Torpedo Sand”) and including a swimming area.

#### Item 5-New Business

Item a. South Pond Dam Issue Discussion, Short & Long Term Repair/Possible Action. Eric furnished an update on the status of the (now fully drained) South Pond, and the work done to document the various components of the water control structures associated with the South and North Ponds. Chairman MacLean outlined preliminary ideas on how to address the key failed segments of the control structures (the inflow to S Pond from L Horsehead Creek) and the outflow from S Pond direct to S Br Presque Isle River). Discussions outlined a potential strategy involving short term mitigation and longer term reconstruction/permanent fixes. Committee also discussed requirement to engage professional consultants/engineers and ensuring we proceed with required oversight and engagement with WDNR. No committee action was taken.

Item b. Temporary Main St Access after Main St Project Ends. Chairman MacLean reported on the progress to date by the contractor rebuilding Main Street and on the value/utility already seen from the temporary bypass established for local traffic by the Town Crew’s having built a temporary road from the edge of the lower parking lot behind the Outpost Café and across the Town land (Pipke Park) down to the “trail/gravel roadway” around the S Pond. Chairman MacLean described that the intent is that after construction of Main Street is completed, the temporary road will be converted to a walking path. It will be narrowed, replanted, lined with Red Twig Dogwoods, and the walking path covered with wood chips. Rich suggested there may be value in keeping the bypass useable for vehicular traffic for use during public events in the Park. The committee did not take this suggestion up and no committee action was taken on this item.

Item c. Name of P&R Committee. Barb furnished background information and outlined concerns with suggestions made by the Town Board Chairman at the July 15 Town Board meeting, related to changing the name and the priorities of the Parks & Rec Committee; specifically including “Festivals” in the committee’s name. Barb outlined that the Committee had spent time on this issue within the past year, having drafted a Mission Statement and a defined set of objectives and responsibilities for the Committee. This process had clarified that P&R is responsible for establishing, furnishing and maintaining facilities for the recreation of the residents and visitors of the Town, but does not attempt to schedule, promote, or conduct events or festivities (these being under the purview of the Chamber of Commerce, EDC, Lions Club, Legion, and others). Barb also outlined that this committee has taken the lead on conducting joint committee meeting with EDC, Chamber and other stakeholders to ensure we (all) coordinate initiatives, schedules, and related interests or priorities. No committee action was taken.

Item d. Next meeting is Aug 18, 2021, 10:00 A.M.

Item 6-Adjournment- After a brief discussion of responsibility for keeping the propane tank for the grill at the Pipke Park Pavilion filled (establishing that it is not a P&R responsibility), the meeting adjourned at 2:57 P.M.

Respectfully Submitted,

Eric Benn  
Member, Presque Isle Parks and Recreation Committee  
Transcribed: August 9, 2021

**Presque Isle Parks and Recreation Committee  
Regular Meeting Minutes  
August 18, 2021**

Call to order—The regular meeting of the Presque Isle Parks and Recreation Committee was called to order by Chair, Barb Peck, at 10:02 A.M. August 18, 2021, in the Presque Isle town office large meeting room. Also present were committee members Al Drum, Liaison Cathy Weber, Rich Schmalzer, Eric Benn and Brian Luetzow.

Item 1-Approval of the minutes of July 21, 2021- Rich moved to approve the 07/21/2021 minutes, seconded by Eric, with the next meeting date in the minutes to be changed to August 18,2021. Motion carried.

Item 2-Public Comment—None

Item 3-Correspondence---Emmie Norton has reported that trees are down and the bridge is damaged on the Nature Trail.

Item 4-Old Business

Item a. Pipke Park north pond muddy trail correction, plus alternate trail update—Al reported that Jared Seidl, DNR staff member, in a July 19, 2021 email, stated that no wetlands show up on official wetland mapping, allowing the Town to fill the trail to counter the wetness and mud without a permit; we have to fill upwards only, and no expansion of the trail sideways. Cathy will place this subject on a future Town Board meeting agenda. Members agreed that we want also to pursue a possible alternate trail through the woods near the base of the steep slope fronting Highway B. Eric and Al plan to place flags on a proposed trail centerline, to be confirmed by the NHAL trails manager, Tony Martinez, who will add his expertise to make any necessary corrections. Volunteers can then clear a trail, and may ask Mr. Martinez for periodic advice.

Item b. Log pavilion surface remediation proposal discussion/possible action—Sullivan Log Restoration’s proposal for sandblasting followed by borate treatment and two coats with a water based stain totals \$19,030.00. Barb pointed out that the Town has a reserve fund for this work; discussion followed about funding for the project. Al moved to recommend officially to the Town Board to proceed with this proposal, seconded by Eric. Motion carried.

Item c. Pea gravel in south pond wading area update—Eric checked the gravel blanket, and it covers its original permitted area. The gravelly material is called “torpedo sand” (small pea gravel). The material has migrated toward the center of the pond somewhat. Eric recommends that we rake it back toward shore, asking our town crew to add this to their schedule. No permit is needed, since we’re only maintaining the surface and coverage, not adding material. A small powered blade could do this. Cathy will talk to Max about this.

Item d. South pond dam issue—Al reported that two civil engineers from a consulting company called M Squared visited several weeks ago under authorization by Town Chair John MacLean to charge \$600 for a professional visit followed by a report outlining short term and long term estimated costs for repair and ultimate replacement. In an August 16 email, M Squared reported that they will submit a report by Friday, August 20. Eric commented on a report to be presented to the Town Board that will include the above information. Discussion followed about what could or should happen next. Cathy suggested looking into installing “fish sticks”, or fish habitat cribs, while the pond is empty.

This may require permitting. Barb will check with the DNR about fish habitat permitting.

Item e. Maintenance Projects—Barb began by listing upcoming desired projects:

--Sensenbrenner Jack Cecil sign

--Signs in Pipke Park for traffic and parking, that are removable and portable for special occasions

--Community trail signs—Efforts paused on this, waiting for confirmation about the new dog park, which probably should be included on the signage. Eric may proceed anyway, perhaps doing preliminary work while details of the dog park size and placement are ironed out.

--A question arose about the ultimate purpose and disposition of the new roadway leading from Outpost Cafe to Pipke Park. Discussion followed. Discussing signage, members felt that the Town's traffic sign supply should be inventoried, followed by determining how many of certain types of signs are needed for Pipke Park events. Many signs will need to be temporary, portable and removable.

--Water proof concrete in Pipke Park—Max?

--Pit toilet in Wilderness Park needs roof repairs. Another Max project?

--A weed cutter has been ordered, but shipping is slow.

#### Item 5—New Business

Item a. Community center playground—Cathy pointed out that maintenance is needed. For instance, the tether ball is missing, and equipment looks kind of run-down. Eric suggested that a future Town cleanup event could include tuning up the playground. We'd need to purchase any needed replacement components in advance.

Item b. Pedal boat and canoe—Barb purchased these items for \$150 total. Barb offered to donate \$100 toward this purchase, with the remaining \$50 coming from the P & R budget. Eric moved to honor this purchasing agreement, seconded by Al. Motion carried.

Item c. Town Parks Ordinance Sub chapter 402—Barb pointed out several items that don't make

sense in 402. It needs a tuneup by the Ordinance Committee. Eric suggested that Barb list specific changes needed and submit them to the Town Board. The Town Board may then direct needed changes directly to the Ordinance Committee, in detail, transmitted by a letter from Lorine to the Committee Chair. Barb asked that all members carefully read "Park Rules and Regulations" and "402" before the next meeting. Identify conflicts between those two documents, as specifically as possible, for meaningful discussion next meeting.

Item d. Next Meeting is September 15, 2021

#### Item 6—Meeting adjourned

Respectfully submitted,

Alan Drum

Secretary, Presque Isle Parks and Recreation Committee

Transcribed September 5, 2021

**Presque Isle Parks and Recreation Committee**  
**Regular Meeting Minutes**  
**September 21, 2021**

Call to order—The regular meeting of the Presque Isle Parks and Recreation Committee was called to order by Chair, Barb Peck, at 10:02 A.M. September 21, 2021, in the Presque Isle Community Center. Also present were committee members Rich Schmalzer, Eric Benn, Town Board Liaison, Cathy Logan Weber, and Steve Dimig. Lorine Walters (Town Clerk) joined the meeting for discussion of item 4 d. (Park Rules and Regulations and Subchapter 402).

Item 1-Approval of the minutes of August 18, 2021 – Eric introduced a motion to approve the 08/18/2021 draft minutes; seconded by Rich. Motion carried.

Item 2-Public Comment—None

Item 3-Correspondence---Eric relayed personal conversations with members of the public following a Public Comment made at the Sept 16, 2021 PI Town Board meeting regarding the poor condition of the Town Boat Landing on Crab Lake. Eric noted that the P&R committee has relatively recent experience with details related to ownership and constraints on improvements at this boat landing and should be willing to support the Town with any activities related to addressing the citizen’s concerns.

Item 4-Old Business

Item a. Pipke Park North Pond muddy trail correction/alternative Trail. New/alterative trail was discussed briefly. Some members of the committee plan to mark a route for the hiking/walking trail when leaves are off this fall. To enable required maintenance by the town crew, improvement of the muddy portion of North Pond Trail is being recommended. Inquiries to WDNR established that no wetlands or other conditions requiring permitting are present.

Item b. Log pavilion surface remediation refinishing and staining choices. Al Drum is to coordinate with the contractor performing the refinishing of the pavilion to determine their recommended finishing and staining materials. This recommendation will be coordinated with members of the Town Board for approval and go-ahead.

Item c. Landscaping, etc. on bypass road on east side of South Pond. Work is underway on converting the temporary bypass road into a path that will not be configured for vehicles. The slope of the temporary road has been modified, banks stabilized, topsoil delivered, and plantings and additional landscaping are planned. Work is being completed by members of the Town Board, the Town Crew, and other local citizens. When completed, these features will be part of Pipke Park; administered and maintained like other elements of the Park.

Item d. Park Rules and Regulations and Subchapter 402. A detailed review of the legacy Park Rules & Regulations was conducted, facilitated by Lorine Walters. Ms Walters recorded recommended changes to the document, will compile and revise the draft, and it will be reviewed and approved at a future meeting. A review of the legacy Town Parks and Other Town Properties Ordinance (SC 402) was conducted, facilitated by Eric. A draft revision of the Ordinance was reviewed and recommended changes were suggested. Eric recorded these recommendations, will compile and revise the draft, and it will be reviewed and endorsed at a future meeting.

Item e. Fish sticks in South Pond. Members of the committee agreed that instillation of woody material (“fish sticks”) in the currently empty South Pond is appropriate and will contribute to the

health of the water body – when it is refilled.

Item f. Maintenance Projects/Max?

1. Walking bridge repair. The tree-fall damage to the walking bridge on the Nature Trail will be performed by Max. The Town Board has approved purchase of the materials for this repair. Some community volunteers have expressed a willingness to participate in these repairs.
2. Wilderness Park vault toilet roof. This project has been approved and materials have been acquired. Max will perform this roofing work.
3. Waterproof concrete at Pipke Park. Max is expected to clean and seal the concrete apron around the pavilion.
4. Gravel in wading area at South Pond. Max has done maintenance on the existing gravel bed, as discussed at earlier P&R meeting(s). He raked gravel up to the waterline and removed weeds (canary grass) that was growing along the shoreline. Committee members and Steve Dimig noted that the Lions Club would like to see this area further improved with a sand beach (above the waterline) and cleanup that would make the area attractive for swimming. Barb relayed she will inquire with Vilas County as to whether further shoreland development is permitted.

Item 6. New Business

Item a. Budget

1. Community Center Playground. Topic was very briefly discussed; will be considered in the upcoming budget discussion and has been proposed as a work project for the spring community clean-up day.
2. Bathrooms at Ball diamonds. Cathy reported on the condition of these bathrooms; they can be improved with some mold present and deterioration of the siding. Topic will be considered at the budget discussion.

Item b. Christmas Tree at Sensenbrenner Donation. A member of the community has offered to donate funds for purchase of a conifer to be planted in the park and decorated seasonally with lights. Committee discussed, Rich moved to approve, Eric seconded, and the committee voted to approve.

Item c. Town Cleanup-September 29, 9:00 a.m. Members of the committee plan to participate and lead some of the clean-up projects.

Item d. Next meeting will focus on preparation of the 2022 budget and will be held on Sept 27, 2021, 11:00 A.M. The next monthly meeting will be held on Wed 20 October 2021 at 10:00 a.m.

Item 6-Adjournment - The meeting was adjourned at 12:20 P.M.

Respectfully Submitted,

Eric Benn

Member, Presque Isle Parks and Recreation Committee

Transcribed: 6 October, 2021

**Town of Presque Isle**  
**Parks and Recreation Committee Meeting Minutes**  
**FOR**  
**Monday, September 27, 2021**  
**Presque Isle Community Center, Town Board Meeting Room**

Item 1. Chair Barb Peck called the meeting to order at 11:01 A.M. Also in attendance were Committee members Rich Schmalzer and Al Drum, also Town Board Liaison Cathy Weber, and town maintenance crew member Max Wallace.

Item 2. Public Comment—None

Item 3. Park Rules and Regulations and Ordinance 402—These two subjects were left without discussion or action to focus on the 2022 Parks and Rec budget preparation.

Item 4. Budget

**Current 2021 budget discussion began** with Max identifying the walk behind leaf blower as very useful equipment. Rich reported that the weed cutter was on order, but back-ordered as a result of market supply chain deficiencies. Other items on this year's budget included various minor roof repairs that are in progress, the now-completed vault toilet soffit, and the log pavilion refurbishing that is near completion. A tree that had been planned for Sensenbrenner Park near the road is probably not feasible because of buried utilities. Pipke Park pavilion staining will have to wait until 2022. The Jack Cecil sign was discussed. Max reported that he smoothed the gravel wading area in the south pond to bring it back to nearly its original configuration.

Discussion turned to portable stand-alone parking control signs, to be used primarily in Pipke Park as temporary signage for major events. Members identified the need for several "one way" signs and a number of "disabled" type signs, as well as "do not enter" signs. The current budget contains \$1000 for these signs.

The "upper campus" trail signs are in the current budget, and members felt that it was okay to proceed with production of these signs even though the dog park configuration is not completely defined as yet.

Repairs for piers at Sensenbrenner Park and the Little Horsehead landing have been completed by the Lions.

The north pond muddy trail fill project is important for Max to have easy access with the mower. Carl Wolter is looking into this project.

The Pipke Park Wilderness Trail boardwalks will need staining, and may first require power washing.

Max is working on waterproofing the concrete apron surrounding the Pipke pavilion.

**Discussion then turned to items for the 2022 budget.**

The ball diamond concession stand and toilets need various detailed "fixes" and upgrading, that Max can take care of. Members felt that **\$1000** should be allocated for this work.

Discussion then followed about how to identify different categories of dollar outlays for the 2022 budget. Members agreed that categories might apply, such as 1) salary and benefits, 2) monthly recurring non-discretionary outlays, 3) maintenance and operations expenses and 4) capital.

Members decided on the following 2022 budget.

### **Proposed Parks and Recreation Budget for 2022**

<b><u>Park Expenses</u></b>	<b><u>Budget Amount</u></b>
Monthly Recurring	<b>\$7000</b>
Miscellaneous Operations & Maintenance Expenses	<b>\$3750</b>
Community Center Trail Signs (\$1000)	
Wilderness Trail Boardwalk Maintenance (\$750)	
Staining Pipke Park Pavilion (\$500)	
Parking/Traffic Signs at Pipke Park (\$500)	
Other (\$1000)	
<b>Total Expense</b>	<b>\$10750</b>
<b><u>Park Capital Outlay</u></b>	
Walk-behind Leaf Blower	\$1500
Sensenbrenner Park Benches	\$1200
Concession stand/toilets at Ball Diamonds	\$1000
Electrical Upgrade at Pipke Park	\$3000
Community Center Playground	\$2300
Pipke Park Band Shell	\$10000
Other	<u>\$3300</u>
Total Capital	<b>\$22300</b>
<b><u>Total Expense plus Capital</u></b>	<b>\$33050</b>

Members agreed that Barb and Al will attend the early October Town Board Budget Meeting to explain the Parks and Rec budget.

Meeting adjourned approximately 12:30 P.M.

Respectfully submitted,

Alan Drum  
Secretary, Presque Isle Parks and Recreation Committee  
Transcribed October 13, 2021

**Presque Isle Parks and Recreation Committee  
Regular Meeting Minutes  
October 20, 2021**

Item 1-Call to order—The regular meeting of the Presque Isle Parks and Recreation Committee was called to order by Chair, Barb Peck, at 9:07 A.M. October 20, 2021, in the Presque Isle town office large meeting room. Also present were committee members Al Drum, Rich Schmalzer, Eric Benn and Brian Luetzow.

Item 2-Approval of the minutes of September 21, and September 27, 2021- Rich moved to approve the 09/21/2021 minutes, and to approve the 09/27/2021 minutes but with the following correction—Where the leaf blower is listed as back-ordered, it is the weed cutter that is actually back-ordered. Eric seconded the motion including the correction to the 09/27/2021 minutes. Motion carried.

Item 3-Public Comment—None

Item 4-Correspondence---Emmie Norton has reported that trees are down and the bridge is damaged on the Nature Trail.

Item 5-Old Business

Item a) Park Rules and Regulations and Subchapter 402-Finalize wording

● Park Rules and Regulations—

--Members considered a proposed revision to Paragraph 1 of the Park Rules and Regulations so that it now would read *“Reservations may be made online or in person on a town reservation form. Reservations will need to be confirmed by the Town Clerk or assistant clerk to assure a firm date. Requests for recurring events in the current calendar year may be filed beginning January 15.”*

--Members then considered a new section entitled **“VEHICULAR TRAFFIC GUIDELINES”** with the following wording: *“All motorized vehicles are restricted to roadways and parking areas.”*

Rich moved to adopt the above two changes, seconded by Brian. Motion carried.

● Ordinance Chapter 402

Eric reported that Carl Watras, Chair of the Ordinance Committee, agrees that it is appropriate for the Parks and Recreation Committee to make necessary changes to Ordinance Chapter 402. Members reviewed the entire 402 document one final time (members had already made revisions at previous meetings). Eric made note of all new recommended alterations to the Chapter, and will produce a final version containing the changes. Upon final review, the Committee will submit the draft to the Town Board for their adoption.

Al moved to adopt all changes to Chapter 402, seconded by Rich. Motion carried.

Item b) Status of Maintenance Projects

1.) Walking bridge repair, upper campus nature trail—The Lions have nearly completed

the necessary rebuild of the bridge, which sustained damage from age and a recent storm. The Lions did a superb job on the bridge. Many thanks, Lions!

2.) Wilderness Park vault toilet roof—No report at this time

3.) Waterproofing the concrete apron adjacent to the Pipke Park pavilion—No report at this time

Item 6-New Business

Item a) Sensenbrenner Park—Action is needed on the Sensenbrenner sign and the Jack Cecil sign. Eric suggested that we produce a historical sign for display in in Sensenbrenner Park containing noteworthy highlights from Presque Isle's (aka Winegar) past.

Item b) Next meeting is November 17, 2021, 10:00 A.M.

Item 7-Adjournment—Meeting adjourned at 10:30 A.M.

Respectfully submitted,

Alan Drum

Secretary, Presque Isle Parks and Recreation Committee

Transcribed October 25, 2021