

Town of Presque Isle  
Regular Town Board Meeting  
January 3, 2015  
(unapproved)

Chairman Jack Harrison called the special meeting of the Town Board of the Town of Presque Isle to order at 9:07A.M. Supervisors Karen Swenson and Adam Johnson were also present.

**Review and Approve/Deny Request for Proposals - Pipke Park Carpentry Work:** Bob Barofsky and Al Drum were present to discuss and answer any questions about the Request for Proposals form soliciting bids for the carpentry work on the boardwalks in Pipke Park Phase II. A motion approving the bid form was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Interview - Ordinance Committee:** The Board interviewed Rich Schmalzer for the open position on the Ordinance Committee. This appointment will be made at the January 8 regular meeting.

The meeting was adjourned at 9:20A.M. upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action \_\_\_\_\_

Approved \_\_\_\_\_

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
January 8, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 7:00 P.M. Supervisors Karen Swenson and Adam Johnson were also present.

Vilas County Sheriff, Joe Fath, was in attendance to present information and answer questions about the recent incident involving the death of Corrine Gerster. The preliminary determination by the pathologist was that she died from natural causes with an indication of a heart event. A final determination on the cause of death will be made after results of the toxicology report have been received. Injuries to the body, including removal of an arm below the elbow, happened after she died. This has been determined to probably have happened as a result of the dog's efforts to perhaps drag her to the house. A DNR animal tracker stated that there was no evidence of any wolf activity in the area around the property. Citizens asked questions and made comments.

Minutes from the December 8 meeting were approved by a motion from Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. Treasurer's reports for December and November (amended) were presented by Treasurer Sitkiewitz.

### **Plat Approvals**

**Oxbow Point, Daisy's Acres, 3 Unit Condominium Conversion:** A motion was made approving the final plat by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Carlin Lake 3 Lot Subdivision - T43N R6E S17 & S18:** No action was taken on this item.

**Carlin Lake 2 Lot Subdivision, Huemann/Janusz:** A motion was made approving this final plat by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Carlin Lake 2 unit Condominium Conversion Huemann/Janusz:** A motion approving the condominium conversion was made by Mr. Johnson seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

### **Old Business:**

**HVAC Contract:** Two bids were received for the maintenance contract, Rogers Control, \$1500; Badger Heating, \$1613. Mr. Harrison favored the more local vendor. A motion accepting the Badger Heating proposal was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

### **Committee Appointments:**

**Library Board of Trustees:** Mr. Harrison appointed Jackie Bassett to another term on the Library Board of Trustees. A motion was made confirming the appointment by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Ordinance Committee:** Mr. Harrison appointed Richard Schmalzer to the Ordinance Committee. The appointment was approved by motion from Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Miscellaneous Board Business and Correspondence:** A representative of the Vilas County Health Department, acting on an anonymous complaint inspected the transfer station for any health violations. She submitted a report to Chairman Harrison indicating that no violations were found at the transfer station. A letter has been received from the Van Vliet Hemlocks Association indicating interest in reclamation plans for the gravel pit. A new area in the gravel pit has been opened and will be supplying gravel to the town for the foreseeable future. Any major reclamation work there will not be taking place until the gravel is depleted from that site.

### **New Business**

**Void Check(s):** Two checks from earlier in the year need to be voided, #25940, a tax refund check that was never cashed for \$36.84 and #26371 to Badger Heating for a check that was never mailed in the amount of \$1535.02. A motion was made approving these voids by Mr. Johnson, seconded by Ms. Swenson . Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Budget Amendments:** This item was introduced by the Clerk. The Board of Adjustment compensation and judicial training items will be discussed at the next meeting. Ms. Walters reported that she had determined in conversation with the Cemetery Administrator that the change in salary was sufficient.

**Delinquent Room Tax Collections - Request to Issue Citations:** Wildcat Lodge and Carlin Club have not yet paid their room taxes from the third quarter, which was due October 31. She will be issuing citations, having already given the appropriate notices by certified mail.

**Miscellaneous Board Business and Correspondence:** The clerk read a letter from the Lions Club praising the Town Crew for their work and especially for the help in the annual task of removing the American flags on Main Street for the winter season.

**Miscellaneous Public Comments:** Mr. Reckard reported about NR115 and Act 170. One of the points of NR115 is property that is non-conforming within the shoreland district. We are the only town in Vilas County that still has shoreland zoning. Our zoning applies except for non-conforming structures.

Vouchers 26807-26950 and the Maines and Associates invoice were approved for payment. The meeting was adjourned at 8:15pm upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: February 5, 2015

Amended: March 5, 2015

Town of Presque Isle  
Regular Town Board Meeting  
February 5, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 7:00 P.M. Supervisors Karen Swenson and Adam Johnson were also present. The minutes of the January 8 meeting were approved by motion. Ms. Swenson felt that the minutes from January 8 seemed “unpatriotic” the way the removal of the American flags was worded. If further information can be gathered, the minutes could be amended.

**Old Business:**

**Accept/Reject Proposals for Pipke Park Carpentry:** Bob Barofsky summarized the results of their morning meeting at which they reviewed proposals for carpentry work submitted by two carpenters. The Parks Committee recommends accepting the RFP submitted by Al Eschenbauch. A motion was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. Al Drum added that at last year's annual meeting, the Phase II cost expectations were: \$131,000 for the total project, \$41,500 to be in kind work, \$55,000 in grant revenue, leaving the Town's cost at \$34,000. They have learned that work expected to be done by volunteers and town crew couldn't happen that way. The new total project cost is expected to be about \$148,000, \$38,000 in-kind work, \$61,300 in revenue, with the expected cost to the Town is about \$48,000.

**Budget Amendments:**

**Board of Adjustment Secretary:** A motion to change the stipend for the Board of Adjustment secretary to \$100/meeting was made by Mr. Johnson seconded by Ms. Swenson . Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. This will not have a large impact on the budget, so no budget amendment is necessary.

**Judicial Education:** No budget change will be made for this small expense.

**Miscellaneous Board Business and Correspondence:** On behalf of the American Legion, Jim Stober has sent a letter informing the Board that they have formed a 501(c)(3) corporation for the purposes of fund raising for the memorial project.

**New Business**

**Miscellaneous Board Business and Correspondence:** The clerk had several documents to report: Fire inspection recommends installing carbon monoxide detectors in the office, kitchen, and mechanical room. Donna Jukich, EMS Coordinator is recommending that the search for a new ambulance be started now for purchase in 2016. Gene Somers praised personnel for the good condition of the roads this year. No action will be taken on a letter received from Landmark Dividend soliciting a sale of the cell tower lease or the Camp Jorm request for donation.

Miscellaneous Public Comments:

Vouchers 26951-27055 were approved for payment with the following voids: 26895, 26952, 26955, 26956, 26958, 26959, 26987, 27027. The meeting was adjourned at 7:24 PM upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: March 5, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
March 5, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 7:00 P.M. Supervisors Karen Swenson and Adam Johnson were also present. The minutes of the February 5 meeting were approved by motion. Ms Walters suggested a slight rewording of the January 8 minutes to improve the wording about the flags. A motion was made approving the amendment by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. A motion was made by Mr. Johnson, approving the February 5 minutes, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. The treasurer presented three monthly reports, December 2014 and January and February, 2015.

**Old Business:** none

**New Business:**

**Ordinance Amendment – Subchapter 401.4(16): Trespassing:** A motion was made approving Ordinance 2015-01 which amends 401.4(16) by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Resolution 2015-1 International Migratory Bird Day:** A motion approving the resolution was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Funding for Bird City:** A motion was made to begin paying the \$150 for the enrollment fee and flags. Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Designation of Surplus Funds:** The Accommodations Tax Committee is recommending an expenditure of \$15,000 to the Sno-Bunnies as a one time disbursement to be used for maintenance. Rick Strand, representing the Sno-Bunnies stated that it costs more to maintain the trails than they receive from the state. Jim Nelson reminded the Board that the Sno-Bunnies maintain trails in Winchester and Presque Isle, suggesting that the two towns support this request to a similar degree. Ms. Swenson and Mr. Johnson favor an annual contribution in the future. Mr. Johnson stated that he is reluctant to go against the Accommodations Tax Committee's recommendation. Mr. Luedke stated his satisfaction with the Committee and their decision. Mr. Harrison praised the Committee for their hard work. A special meeting will be held at 8:00 AM on March 10 to make a decision on this issue and designated funds.

**Annual Meeting Date – April 21, 2015:** Ms. Swenson suggested adjourning the initial meeting to Thursday, May 7 at 7:00 PM.

**CO Detectors, Smoke Alarms in Town Buildings:** Jim Nelson spoke about community awareness. Every home in Wisconsin is supposed to have CO detectors. To increase 10 year life span, top of the line, carbon monoxide detector would cost \$36. He suggested offering them to local residents at that cost. The Fire Department plans to order 48, the minimum quantity for this price.

**Carlin Water Proposal:** Jim Luedke provided information about his plans to construct a bottling plant in Presque Isle. In the late 40s and early 50s Carlin Water was bottled here. He stated that the plant will create about 10-12 jobs in the first year, increasing to 20 soon after. He is searching for mechanisms for promoting this business. He will be going before the Vilas County Economic Committee tomorrow. He is wondering if the Town would be able to help in any way.

**Zoning Ordinance Amendments, Sections:**

902.8.3  
902..8.4

902.13.4  
902.8.5

902.13.3  
Table 12-1

The Zoning Committee is recommending forwarding this to Vilas County for approval. A motion was made to do that by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Miscellaneous Board Business and Correspondence:**

**Beaver Control:** Vilas County Highway Department is offering the beaver control program again. No action is necessary on this matter because Chet Dumask is willing to take care of any problems that arise because of beaver activity.

**WTA Scholarship:** Wisconsin Towns Association funds a scholarship annually which is open to all high school seniors. Students need to submit an essay. The topic of this year's essay is "Why is town road investment important to economic development in Wisconsin?". Application materials are available from the Town Clerk.

**Health Insurance Renewal:** The clerk is in receipt of documentation for renewing the employee health insurance. An option for renewing under the Health Care Reform Benefit exists for a monthly premium of \$8964.49, an increase of 50.2% above last year's premium. Continuing the current plan without taking advantage of this alternative carries a premium of \$6397.64, an increase of just over 7%, if Ms. Walters is understanding the documentation correctly.

**WTA Training DVDs:** DVDs with videos to train town board members and clerks/treasurers are available for \$15 from the WTA.

**Lakes & Rivers Funding Concerns:** Ted Ritter has composed a document suggesting an increase in funding for water bodies. His purpose is to shift some costs from local governments and lake residents onto the state in a similar way to funding for forestry. This document has been emailed to Town Board members.

**Miscellaneous Public Comments:** none

Vouchers 27056-27159 were approved for payment with the following voids: 27068, 27075, 27082. The meeting was adjourned at 8:16 PM upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: April 2, 2015

Amended \_\_\_\_\_

**Resolution 2015-1**  
**Town of Presque Isle**  
**International Migratory Bird Days Resolution**

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations, and

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., and

WHEREAS, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

WHEREAS, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

THEREFORE, BE IT RESOLVED by the Town Board of the Town of Presque Isle that May 10-12, 2015 be proclaimed as International Migratory Bird Days in the Town of Presque Isle, Vilas County, Wisconsin. All citizens are urged to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

ADOPTED this 5th day of March, 2015 by a vote of \_\_\_ in favor, \_\_\_ against, \_\_\_ abstain.

\_\_\_\_\_  
Jack Harrison, Town Chairman

\_\_\_\_\_  
Adam Johnson, Town Supervisor

\_\_\_\_\_  
Karen Swenson, Town Supervisor

Attest:

\_\_\_\_\_  
Lorine M. Walters, Town Clerk

Town of Presque Isle  
Special Town Board Meeting  
March 10, 2015

Chairman Jack Harrison called the special meeting of the Town Board of the Town of Presque Isle to order at 8:00 A.M. Supervisors Karen Swenson and Adam Johnson were also present.

A motion was made by Mr. Johnson and seconded by Ms. Swenson to approve \$15,000 to be used for snowmobile trail maintenance. Jim Luedke spoke about the Accommodations Tax Committee meeting stating that several different perspectives were discussed, but the final vote was unanimous in favor of funding this request at a \$15,000 amount. The motion passed unanimously.

Mr. Johnson made a motion approving the designated funds as detailed below. The motion was seconded by Ms. Swenson, motion carried, 3-0.

	Balance 3/6/2014	Expended 2014	Balance 12/31/2014	Designated 3/10/2015	Balance 3/10/2014
Hwy Equipment	\$-		\$-		\$-
Fire Engine	\$3,426.55		\$3,426.55	\$12,655.06	\$16,081.61
Contingency & Equipment	\$85,214.28	\$37,698.95	\$47,515.33	\$25,089.14	\$72,604.47
Highway Construction	\$-		\$-		\$-
Computer Software	\$300.00	\$300.00	\$-		\$-
Accomodations Tax	\$71,024.57		\$71,024.57	\$8,221.73	\$79,246.30
Bike Trail	\$11,702.90	\$11,702.90	\$-		\$-
Aquatic Invasive Species	\$(9,199.96)	\$38,685.00	\$(47,884.96)		\$(47,884.96)
Invasive Species Grant	\$7,209.80		\$7,209.80		\$7,209.80
Rearing Ponds Grant	\$16,972.55		\$16,972.55		\$16,972.55
Gravel Crushing	\$-		\$-		\$-
Terrestrial Invasive Species	\$478.20		\$478.20		\$478.20
EMS Funding Assistance Escrow	\$2,417.65		\$2,417.65		\$2,417.65
Totals	\$189,546.54	\$88,386.85	\$101,159.69	\$45,965.93	\$147,125.62

A discussion was held about the Sno-Bunnies securing financing for a groomer. No decision was made at this time, but Jim Luedke was authorized to contact Kathy Sitkiewitz to begin discussions with Headwaters State Bank. The Sno-Bunnies would be authorized to get the financing, but there would be no obligation on the part of the Town to make timely payments. Payments would be made annually in March of each year. The final decision will be made at a future meeting.

The meeting was adjourned at 8:35 AM.

Town Board Action: April 2, 2015

Approved: 3-0

Amended \_\_\_\_\_

Town of Presque Isle  
Joint Town Board/Zoning Committee Meeting  
March 25, 2015

The meeting was called to order at 9:25 by Town Chairman, Jack Harrison.

**Last Wilderness Conservation Association Tax Exempt Status RE: 2014 Tax Bill:** Mr. Johnson made a motion approving payment of this real estate tax bill in the amount of \$1886.28 that should have been tax exempt. Ms. Swenson seconded the motion, motion carried, 3-0.

**Proposed Changes to Zoning Ordinance:** This portion of the meeting was conducted by the Zoning Committee. See minutes of said committee dated this day.

Mr. Johnson mad a motion to adjourn at 9:30 am, seconded by Ms. Swenson.

Town Board Action: Approved, 3-0

Approved: April 2, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Joint Town Board/Zoning Committee Meeting  
April 1, 2015

The meeting was called to order at 9:03 by Zoning Chairman, Richard Hemming. Dawn Schmidt, Vilas County Zoning Administrator, and Dennis Burgy, town attorney, as well as Town Board members, Jack Harrison, Adam Johnson, and Karen Swenson were present.

Mr. Hemming reported that he, Carl Watras, Dennis Burgy, and Dawn Schmidt met earlier in the week to discuss the best plan of action. The plan summary is attached.

Dennis Burgy summarized the history of what has brought the Town to this point. A court case, "Hedgewood" determined that village powers are not sufficient for a town to zone in shoreland areas. This extends to any zoning within the shoreland area. There is legislation in progress to allow towns to do that, but WTA doesn't think the bill will pass. Crab Lake, minimum frontage requirements, building code, UDC, subdivision regulations would continue. He is of the opinion that zoning districts could remain. Dawn Schmidt commented that road setbacks would remain, as well. Mr. Burgy would like to see a list sent to Vilas County to document the agreement.

Mr. Hemming voiced the opinion that the Town's best option is to lobby Vilas County to adopt Presque Isle's ordinance for Presque Isle, only. He also suggested that the Town might be willing to enforce our portion of the V.C. ordinance.

Dawn Schmidt commented that if Vilas County enforces the ordinance, remember that Vilas County is bound by NR 115. They can't be more restrictive than that. Mr. Hemming stated that non-conformity will be handled by the County.

Ms. Walters will provide a list of the items that would remain to Zoning Committee, Burgy, and Schmidt. Matters which the county does not handle: such as side lot setbacks and results of the pending legislation, conditional use permits, mitigation issues, driveways, rezones,

The meeting was adjourned at 9:51AM upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: April 2, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
April 2, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 7:00 P.M. Supervisors Karen Swenson and Adam Johnson were also present. A motion approving the minutes of March 5, 2015 was made by Mr. Johnson seconded by Ms. Swenson . Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. A motion approving the minutes of March 10, 2015 was made by Mr. Johnson seconded by Ms. Swenson . Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. A motion approving the minutes of March 25, 2015 was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. A motion approving the minutes of April 1 was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Old Business:**

**Sno-Bunnies Equipment Financing:** Ms. Sitkiewitz has spoken with Ms. Sutherland at Headwaters State Bank and ascertained that the town is liable for the funds if the SnoBunnies default. This amount will be added to the Town's indebtedness when the loan is made. Mr. Johnson in conversation with other town officials, found out that other towns do not budget for any possible default. She asked if it will be necessary for the organization to submit past budgets or financial history. Mr. Johnson stated that this is an organization which has been in existence for a long time, and owns property and equipment. Ms. Sitkiewitz asked what caused the shortfall of the past year. Mr. Luedke stated that last July they purchased equipment from Manitowish Waters that depleted their cash reserves. One machine valued at 100,000-130,000 will be sold in the near future. Of the approximately \$208K cost of the new equipment, \$70-100K would be financed. When questioned by Ms. Sitkiewitz, he stated that as soon as payments are done on a machine they purchase another. Ms. Sitkiewitz wants to make sure that everyone is aware that the Town is committing funds in the event of a default. Mr. Johnson suggested contacting Mr. Burgy to get his suggestions to make sure this is done properly. Mr. Harrison will talk to Mr. Burgy and the WTA. A motion to assist the SnoBunnies with their new piece of equipment with the understanding that we have the recommendation from Mr. Burgy, and that we have the right to that equipment if they default on the loan was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Miscellaneous Board Business and Correspondence:** Ms. Swenson updated the Board that, regarding **Phase II**, all the helicores have been installed. They need to be of uniform elevation. This work will be done shortly. Another bid will be sought for the **pavilion**. A **floating pier** is planned for Lynx Lake. Mr. Johnson is interested in keeping the **bike trail plans** moving forward. On April 20-21 a big event is scheduled in Manitowish Waters. He is excited to see a plan in place to be linked to all the trails. He would like to know from Pitlik & Wick what is the best way to move forward. He envisions trails on B and P. Ms. Swenson will contact Brian Pitlik. Ms. Walters updated the Board on the **renewal of healthcare** with Security Health Plan. The \$6,096 premium reflects an increase of about \$100. This iteration of the policy has an increased deductible for out-of-network providers. Current employees usually get medical services from Marshfield Clinic, so the minor change shouldn't affect them very much.

**Miscellaneous Public Comments:** Jim Nelson updated the board on the **CO project**. He has purchased 72 alarms, some smoke/CO, some CO. They are available for purchase at the PI Pub, the library, Northwoods Serenity, and the Retreat Bar. Jim Luedtke updated the Board on the **Carlin Waters project**. He asked if there is any plan to create an economic development zone. He suggested a 5-acre site where property would be available for business development. He has been working with the Vilas County Economic Development Committee. Mr. Harrison will talk to the person with whom he worked in the initial phase of starting the Economic Development Committee. WEDC has also been contacted with respect to this venture.

**New Business:**

**Resolution 2015-2 Resolution Opposing County-Wide Assessment:** A motion adopting this resolution was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried, 3-0.

**Set Board of Review Date:** The initial session of Board of Review will be held June 4 at 6:55 PM.

**Miscellaneous Public Comments:** Mr. Luedtke questioned whether private funding for the bike trail has been pursued. Mr. Johnson stated that the plans need to be in place first.

Vouchers 27160-27226 were approved for payment with the following void: 27170. The meeting was adjourned at 7:40PM upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: April 16, 2015

Amended \_\_\_\_\_

**Resolution 2015-2**  
**Town of Presque Isle**

Resolution Opposing Countywide Assessment

WHEREAS, the Wisconsin Department of Revenue (DOR) proposes to change from municipal assessment to county assessment that requires 100% assessment of every property every year; and,

WHEREAS, this proposal will cause an unfathomable waste of taxpayer dollars through extraordinary cost increases; and,

WHEREAS, citizens will only be able to access a few Board of Review proceedings throughout an entire county, which significantly decreases the ability of local knowledge to create accuracy in the assessment process; and,

WHEREAS, towns, cities, and villages are no longer in control of their own costs because the county will just send them a bill; and,

WHEREAS, the proposal is an unprecedented intrusion into local government by requiring the state to suggest a salary range for their assessment director and work with the county to set a county budget and number of employees; and,

WHEREAS, the DOR has cited assessor problems as part of their rationale, but has never revoked an assessor license despite having the authority; and,

WHEREAS, over the last five years the DOR has already required additional work and detailed information from assessors to improve the process; and,

WHEREAS, this proposals kills private sector jobs and grows public sector jobs; and,

WHEREAS, the DOR cites that Wisconsin is one of few states that has municipal assessment, but forgets to note the strong leadership of Wisconsin citizens, our state's dedication to local input, and the simple lack of town government in many states;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Presque Isle, Vilas County does hereby oppose the implementation of county assessment in Wisconsin and asks for the proposal to be removed from the budget; and,

BE IT FURHTER RESOLVED, that Towns are and have always been willing to work with the State of Wisconsin, fellow local government groups, and other stakeholders to continually improve the assessment process.

ADOPTED this 2nd day of April, 2015 by a vote of \_\_\_ in favor, \_\_\_ against, \_\_\_ abstain.

\_\_\_\_\_  
Jack Harrison, Town Chairman

\_\_\_\_\_  
Adam Johnson, Town Supervisor

\_\_\_\_\_  
Karen Swenson, Town Supervisor

Attest:

\_\_\_\_\_  
Lorine M. Walters, Town Clerk

Town of Presque Isle  
Regular Town Board Meeting  
April 16, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 7:00 P.M. Supervisors Karen Swenson and Adam Johnson were also present. A motion approving minutes from April 2 was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. Ms. Sitkiewitz read the Treasurer's Report.

**New Business:**

**Bid Opening – Seal Coat:** The following table summarizes the seal coat bids on Hiawatha Shores and Old W. This item will appear on the agenda of a special town board meeting to be held on April 18 at 9:00 AM.

Bidder	Per mile cost	Project cost
Pitlik & Wick	\$31,662	\$63,324
Scott Construction	\$37,108	\$74,216
Fahrner Asphalt Sealers	\$39,548	\$79,096

**Old Business:**

**Sno-Bunnies Equipment Financing:** The attorney has recommended against this financing. The Sno-Bunnies, because of the glut of used equipment, have decided not to proceed at this time. Mr. Luedke says that they would sell the used equipment at some point and contact the town after that has occurred. No action was taken.

**Economic Development Plan – Lot for Water Treatment Plant:** Mr. Luedke came to see if there has been any discussion with the Economic Development Committee. Mr. Harrison has not received a call from his contact. An Economic Development Zone would need Town Board action to designate this area. The water bottling plant would need to be on roads with no load limits. He asked if there Town land that could be used for this zone. He's been working with the Wisconsin Economic Development Corporation as well as the Vilas County Economic Incubator.

**Miscellaneous Board Business and Correspondence:** Mr. Harrison and Mr. Johnson will be looking at the route for a possible bike trail with Brian Pitlik. A meeting notice will be posted when the date and time are set.

**New Business:**

**Miscellaneous Board Business and Correspondence:** A **Town Officials Workshop** will be held in Minocqua on May 13. The clerk could send in registrations together for any board members who want to attend. Ms. Walters reported that there has been an application for **Operators License from a person who has an alcohol related misdemeanor**. The statute (125.04(5)(b)) says that a habitual offender should not hold a license, but one misdemeanor isn't necessarily a reason to withhold a license. Her intention, after informing the Board, is to issue the license. The Board is changing meeting times to 6:00PM after the May 7 Adjourned Annual Meeting.

**Miscellaneous Public Comments:** A citizen asked about the proposed industrial layout: Would the land be free? Mr. Johnson said that the Board could not answer his question at this time.

Vouchers 27227-27237, 27239-27272 were approved for payment with the following voids: 27215, 27233, 27273. The meeting was adjourned at 7:22PM upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town of Presque Isle  
Special Town Board Meeting  
April 18, 2015

Chairman Jack Harrison called the special meeting of the Town Board of the Town of Presque Isle to order at 9:00A.M. Supervisor Adam Johnson was also present.

**Review/Award Bids:**

**Seal Coat:** Mr. Johnson made a motion, seconded by Mr. Harrison, to award the seal coat bid to Pitlik & Wick, motion carried, 2-0.

**Pickle Ball:** This item was tabled until the next meeting.

The meeting was adjourned at 9:02A.M. upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved 2-0

Approved: May 7, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Annual Town Board Meeting  
April 21, 2015  
(unapproved)

Chairman Jack Harrison called the Annual Town Meeting of the Town of Presque Isle to order at 7:00 P.M. Lorine Walters made a motion to adjourn the meeting until 7:00 PM on Thursday, May 7. The motion was seconded by Jack Harrison, motion carried.

Town Board Action \_\_\_\_\_  
Approved \_\_\_\_\_  
Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
May 7, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order immediately following the Annual Meeting. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the April 18 meeting were approved by motion. Minutes for the April 16 meeting were approved by motion.

**Old Business:**

**Miscellaneous Board Business and Correspondence:** Mr. Johnson met with Brian Pitlik from Pitlik & Wick to discuss and view some possible bike trail routes. He said starting at the corner of P & K would connect with other trails. It can be as much as \$400,000 /mile when there are obstacles. There are some ways to get around these obstacles, going along the road or through private property. Mr. Johnson doesn't favor going along the road. These blacktop surfaces should last up to 30 years. Roots may come up, but that can be repaired. Seal coating would be the option when it is time to resurface a trail. Mr. Pitlik commented that a trail in Presque Isle would be the most beautiful trail that he's ever worked on. Presque Isle will soon be the only town that is not connected to the bike trail system. The consensus is that a 501(c)(3) corporation should do this project to save on labor costs. Otto Novak suggested that the LWCA is already a 501(c)(3). He will talk to his board and see if they might be interested in that. Dennis Breitholtz, a member of P.I. Peddlers, might be helpful in getting something going.

Ms. Swenson, concerned about a blind resident in town, wants to make sure that signage to control speeds in town is adequate. Mr. Johnson reminded the Board about the dangerous curve on County Road P.

**Miscellaneous Public Comments:** Carmen Farwell reported that the FYI report of "Carlin Water" bottling many years ago was exaggerated. Two boys took water out of the tap at Carlin Lodge and sent a couple of cases back to Chicago to George Hartford's country club. The developer is asking for concessions from the Town in the form of a TIF district. Ms. Farwell also is wondering about the zoning question. They have been grandfathered for the lodging and restaurant. It is her opinion that removing water from the business's well would not come under these exceptions.

**New Business**

**Parking Lot Blacktop Proposal:** Mr. Harrison wants to resurface the parking lot at a cost of about \$19,000. The funds will come out of his road budget.

**Joint Meeting with Ordinance Committee:** The Ordinance Committee is already meeting on May 13 at 9:30 am. The Town Board will be represented at that meeting by Mr. Harrison and Mr. Johnson.

**Set Board of Review Date – Second Session – Possible - July 1:** Board of Review will be held Wednesday, July 1 at 9:00am.

**Local Government Property Insurance Fund:** Because of the proposed closing of the LGPIF, the clerk is seeking other proposals for property insurance. Information will be available at an upcoming meeting.

Vouchers 27274-27331 were approved for payment. The meeting was adjourned at 9:21 upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: May 21, 2015

Amended \_\_\_\_\_

## Town of Presque Isle

### Annual Meeting May 7, 2015

**Call to Order:** 7:00 PM by Town Chairman Jack Harrison

**Pledge of Allegiance**

**Reading and Approval of Agenda**

**Tax Summary:** Ms. Sitkiewitz reviewed the Tax Summary, attached.

**Financial Statement:** Ms. Walters summarized Revenues, Expenses, designated funds, cash reconciliation, and indebtedness.

**Committee Reports:**

**Ambulance:** Donna Jukich, serving in her position for 20 years, gave the report. Her report is attached.

**Beautification Committee:** Cathy Weber gave a report. She announced that a community garden meeting will take place on May 18 to see if there is an interest in getting that started.

**Board of Adjustment:** All Drum gave a brief report. There were two appeals dealing with non-conforming homes. Recent changes to rules appear to negate Presque Isle's authority in these cases, so Vilas County will handle them.

**Chamber of Commerce:** Barb Peck distributed reports. One is attached here. Sara Fieweger, the new chamber director, was present, introduced to those present by Barb Peck.

**Constable:** Howie Meyer spoke briefly. His report is attached.

**American Legion:** Joel Green gave some information about the veterans memorial that is being planned. On May 23 the American Legion will host an event to honor a local war hero who was born in Presque Isle, moving away when he was 11 years old.

**Fire Department:** Clerk Walters summarized the printed report which is attached here.

**Heritage Society:** Peggy Johnson reported briefly for the Heritage Society. The group is actively seeking younger members to fulfill their mission of preserving Presque Isle's history. "Come up and see us sometime!"

**Aquatic Invasive Species:** Nick Williams reported. His report is attached. We have few invasives in Presque Isle except for small quantities of yellow iris and purple loosestrife and rusty crayfish.

**Library:** Kay Lorbiecki reported. She praised librarian, Pam Eschenbauch, for refining the collection and helping people with technology. The basement construction is finished and will be ready for use as soon as the cleaning is done. An open house will be held during the book sale in June.

**Lions:** Jim Rennhack, current president, soon to be replaced by George Nelson, gave his report. Lions started in Presque Isle in 1972. The recent Lobster Feed was a success. Look for posters around town to learn about future events. Collections for the annual rummage sale begin May 30 in the storage building on W. They also conduct service projects during the year, such as blood drives and road clean-up. About \$10,000 is raised, 70% of which remains in the community benefiting its residents. Contact people in yellow shirts if you are interested in being a member.

**Lioness:** Elaine Kuehnl reported that they work really hard and make a lot of money. They have a lot of fun and are looking for a lot of new members.

**Ordinances:** Rich Schmalzer, newest member, reported that the next meeting will be May 13. Meetings are held the 2<sup>nd</sup> Wednesday of the month at 9:30 am.

**Parks:** Bob Barofsky reported, report attached. He gave a tribute to Gary Wallace, who passed away last year. Al Drum reported further on progress on Pipke Park.

**Zoning Administrator:** Forrest Jukich reported, report attached. 60 permits were issued, up from 48 in 2013.

**Zoning Ordinance Committee and Planning Commission:** Dick Hemming reported that Vilas County Zoning will be issuing permits within the shoreland because state law has changed.

**Date for Budget Hearing:** Paul Specht made a motion, seconded by Al Drum to hold the Budget Hearing and Adjourned Annual Meeting on November 5.

**Miscellaneous Public Business:**

Nick Williams asked what is happening with the proposal to contract with a company for recycling so that we wouldn't need to separate recyclables. Mr. Johnson stated that he thought it was time to look at that again.

Peter Williams introduced a proposal not to have ATVs on town and county roads. Mr. Johnson spoke about the issue. He had heard of a petition to allow ATVs to come into town from Michigan. He is not in favor of allowing ATVs. Chuck Hayes, one of 4 who opposed the change to Vilas County's ATV policy, drew applause for his efforts. He talked briefly about the situation in Phelps. Ken Reid asked that the people be consulted if the Board is going to make a change to our ordinance.

**Adjournment:** Marshall Reckard made a motion to adjourn. George Nelson seconded the motion, motion carried.

## Presque Isle Municipal Ordinance Committee

### Minutes of May 13, 2015

Attendees: Carl Watras (Chair), Larry Gorrilla, Rich Schmalzer and Adam Johnson (Board Liason).

Absent: Tom Preston and Jim Nelson

Visitors: Jack Harrison (Town Chairman), KC Swenson (Town Supervisor), Bob Berdan (Municipal Judge) and Howie Meyer (Town Constable)

Chairman Carl Watras called the meeting to order at 9:32 AM.

Minutes for the January 7, 2015 were not available. The reading and approval of those minutes were tabled.

#### **NEW BUSINESS:**

- (A.) Rich Schmalzer moved that "The agenda for today's meeting be amended to include Town Board Business as a new business item". Larry Gorrilla seconded. Vote 3Yes; 0 No. Motion carried.
- (B.) Town Board Business. Currently sign ordinances are in two locations, Zoning Code (Ch 900) for On-Premise signage and Municipal Code (Ch 200) for Off-Premise. A letter from the Town Board will be forthcoming that will express a desire to have the Ordinance Committee merge these into a single ordinance.
- (C.) Bond Deposit Schedule: The current schedule is inconsistent with respect to whether bond forfeiture amounts are inclusive or exclusive of mandated court costs and fees. The committee will recommend appropriate revisions after receiving a letter of request from the Town Board.

#### **OLD BUSINESS:**

- (A.) Town Constable: Various aspects of the Town Constable position were discussed. This is a topic that will need further discussion by the Town Board.

Next meeting: Wednesday **June 10, 2015, at 9:30 AM**, small conference room

Larry Gorrilla made a motion to adjourn, Rich Schmalzer seconded: Vote: 3, Yes: 0, No. Motion carried.

Meeting adjourned at 10:42 AM.

Respectfully submitted,  
Rich Schmalzer, Secretary

Town of Presque Isle  
Regular Town Board Meeting  
May 21, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 7:00pm. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the May 7 meeting were approved by motion from Mr. Johnson, second by Ms. Swenson.

**Old Business:**

**Bike Trail:** Mr. Johnson met with the Presque Isle Pedalers, who are in the process of forming a 501(c)(3) in combination with Winchester. They will be seeking private funding rather than pursuing a grant. Al Drum has a person in mind to get surveys of the possible course of the path. He expects the project will be split into phases. There is no guarantee of private funding at this point. It may be necessary to conduct some fund raisers to finance the survey. Carl Wolter requested that the bike trail eventually be taken off Old W because of the danger inherent in mixing bike traffic with vehicles such as gravel trucks on that curvy road.

**Miscellaneous Board Business and Correspondence:** Mr. Johnson has concerns about the elected constable position, suggesting the possibility of changing it to an appointed position or hiring a part-time person. County sheriff's personnel will not come out to enforce ordinances. We would need an "ordinance control" person for that.

**Miscellaneous Public Comments:** Dick Hemming brought the Board up to date on some items. The Zoning Administrator has taken a job that necessitates a change in meeting time to the first Monday evening of each month at 7:00 pm. The June meeting has been moved to June 8. He further commented on discussions regarding NR115, and Subchapter 902.10.2.2, and the Hegewood v. Town of Eagle case. He suggests changing nothing in the ordinances until it is absolutely necessary. The Zoning Committee is divided in this opinion. He reminded the Board that this affects shoreland zoning, but not areas beyond 1000 feet of the shoreline. Changes will be necessary in the future. The County will be issuing permits within the shoreland first; then the Town will issue the local permit. The Busler permit was the subject of a Board of Adjustment hearing at which some relief was granted. The Hegewood decision puts into question the authority of the Town's Board of Adjustment rulings in the future. Mr. Busler went to Vilas County and received a permit for what he wants to do. The county allowed him to add to the height of his roof and increase his square footage. Mr. Jukich, in turn, issued a permit to Mr. Busler pertaining to road setback. Mr. Hemming did not support legal action in this case.

**New Business:**

**Miscellaneous Public Comments:** Mr. Luedke inquired about a sign that has been knocked over. Mr. Harrison will contact the Vilas County Highway Department. Doug Wolter would like to appear at a future Town Board Meeting to discuss a corridor from Michigan to the village which would allow access to local businesses. Bob McMahan showed the Town Board some specifications on a new product.

Vouchers 27332 - 27366 were approved for payment with the following voids 27341, 27345, and 27349. The meeting was adjourned at 7:22 upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 2-0

Approved: June 4, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
June 4, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisor Karen Swenson was also present. Mr. Johnson arrived a short time later. Minutes for the May 21 meeting were approved by motion from Ms Swenson, second by Mr. Harrison, motion carried, 2-0. Ms. Sitkiewitz distributed the treasurer's report.

**Old Business:**

**ATV Corridor From Michigan into Town:** Doug Wolter started a petition this spring to see what positive feedback would be offered to support his idea. He has over 200 signatures supporting a corridor from the Michigan border down B to the P.I. Pub and to the Retreat Bar on County Road W. He is seeking Town Board approval before proceeding to Vilas County for their approval. He has submitted the petition to the Town Board at this meeting. The clerk will review the signatures and report at the next regular meeting. Mr. Wolter answered many questions posed by citizens present at the meeting. All emails and letters are public record and available for inspection in the town office. A total of 177 contacts were in opposition to allowing ATVs, 4 supporting the change. Eight of these were from other towns, 74 from registered voters. Question/discussion continued until 6:43 at which time Mr. Harrison stated his opinion to keep ATVs off roadways. Dave Vogt read a brief statement with the Board's approval. Mr. Johnson commented that he is not in favor of ATVs on paved roads. Ms. Swenson, concerned about perception of conflict of interest, stated that she is the manager of P.I. Pub, not the owner. She believes ATVs can coexist with other users.

**Bike Trail:** Mr. Johnson reported that a committee has been formed, not a town entity, to pursue possible bike trail routes and options. This is a joint effort between residents of Presque Isle and Winchester. Possible routes for consideration are County Road P to County Road W, branching in both directions to Smokeys in Winchester and into the village in Presque Isle. Trails will be kept away from roads unless absolutely necessary. Interested people should contact Al Drum.

A motion to temporarily adjourn the Town Board meeting was made by Mr. Johnson, seconded by Ms. Swenson . Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

The Board of Review was convened at 6:55. A motion was made by Mr. Johnson to adjourn the Board of Review until 9:00 am July 1. The motion was seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

A motion was made to re-open the Regular Town Board Meeting.

**Approval of Fire Department Officers:** A motion was made approving the following officers to another term.

- Fire Chief: Jim Nelson
- Assistant Fire Chief: Doug Wolter
- EMS Coordinator: Donna Jukich
- Assistant EMS Coordinator: Linda Novak
- Secretary/Treasurer: Cathy Gascoigne

The motion was made by Mr. Johnson, seconded by Ms. Swenson . Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**New Business**

**Business Licenses;** A motion approving business licenses was made by Mr. Johnson, seconded by Ms. Swenson . Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. The list is attached.

**Community Garden:** Cathy Weber has continued with her plan for a community garden. A meeting with 30 attendees has taken place. A steering committee has been formed to work on logistical details of the project. She has visited/met with people from Land O' Lakes and Mercer, both of which towns have had good results with similar projects. She is approaching the Town Board asking for the use of town land. She mentioned the volleyball area, the site of the old municipal garage, and the area at the transfer station. Town land that has been developed with state funding can grow food only for private use or contribution to a food pantry. After discussion, the volleyball court seemed to have no problems with contaminated soil. It also has the most room, good light, a water source, and bathrooms nearby. Soil testing will be done on this site and at the transfer station. Ms. Weber will approach the Parks Committee as the next step.

**Constable Position Alternatives:** Tabled

**Miscellaneous Board Business and Correspondence:** Before the Walleye Tournament a case each of soda and water disappeared from the refrigerator in the Community Center. There have been other incidents of materials disappearing on other occasions. It may be time to think again about increased security in the building.

**Miscellaneous Public Comments:** Nick Williams inquired about the progress of making changes to the way recycling is done, suggesting co-mingling of recyclables. The topic will be revisited.

Vouchers 27\367-27405, with 27373 void were approved for payment. The meeting was adjourned at 7:27 upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: June 18, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
June 18, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the June 4, 2015 meeting were approved by motion.

**Old Business:**

**Community Garden:** Cathy Weber was present to update the Board with new information. She has toured four community gardens. Size tends to be about 100' x 60'. She thinks starting with a 60' x 60' size would be good. There are several fencing options that she will research. The two possible sites are near the pavilion and at the Transfer Station. She is concerned that the pavilion location might be small, but water might be an issue at the Transfer Station. Mr. Johnson suggests that Ms. Weber get bids for fencing and water supply. Other communities have spent about \$10,000 for these items. Bob Barofsky commented that the Parks Committee has recommended the land east and south of the pavilion for all three activities, and adopted a motion indicating so. Ms. Weber is looking into the possibility of some grant/private funding and will report at a future meeting. It is uncertain at this time whether the Town would be able to support such a venture, but Mr. Johnson indicated an interest in playing some part in the project.

**Constable Position:** A motion was made by Mr. Johnson, seconded by Ms. Swenson to table this to the next meeting. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Community Building Security:** Mr. Johnson will contact the locksmith to get information on the cost of changing the external locks on the front door and community room. He will report back at the next meeting.

**Miscellaneous Board Business and Correspondence:** Mr. Johnson made a motion amending the April 16 minutes to reflect that future meeting times after May 7 would be 6:00 for board members and citizens. The motion was passed, 3-0. To clarify the action, it was announced that this is a permanent change to the meeting time.

**New Business**

**Plat Approvals:**

**Preliminary 2 lot subdivision, Crab Lake, S13&14 T43N R6E:** The clerk received a phone call from Jim Rein stating that he wished this item to be removed from tonight's agenda. A motion was made to table until the next meeting by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Final 2 lot subdivision Horsehead Lake S2 T43N R6E:** Mr. Jukich presented information to the Board. The Zoning Committee has approved this plat with provisions which have been fulfilled. A motion approving the final plat was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Park Committee Recommendation for Use of Land SE of Pavilion:** This agenda item was addressed under the heading, Community Garden, earlier in this meeting.

**Resolution 2015-3 Resolution Opposing Motion 520 Par 23, Wis 2015-17 Budget Bill:** Chuck Hayes provided information that this part of the state budget bill would remove shoreland zoning authority from counties, to be regulated by the state. Mr. Johnson made a motion adopting the resolution which passed, 3-0. The resolution is attached.

**Easement Agreement:** A motion was made to table this item until July 2, 2015 by Mr. Johnson,

seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

Miscellaneous Board Business and Correspondence: Ms Swenson wanted all residents to be aware that the Retreat Bar had a break in last night. She cautioned people to be watchful in their homes and businesses for suspicious activity.

**Miscellaneous Public Comments:** Mr. Reckard inquired about repairs to the light at the dam.

Vouchers 27406-27429 were approved for payment. The meeting was adjourned at 7:38 PM upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: July 2, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
June 20, 2015

Chairman Jack Harrison called the special meeting of the Town Board of the Town of Presque Isle to order at 9:30am. Supervisors Karen Swenson and Adam Johnson were also present.

Two candidates for the position of town crew member were interviewed.

The meeting was adjourned at 10:15 upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: July 2, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
July 2, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the June 18 and June 20 meetings were approved by motion.

**Old Business:**

**Constable Office:** This item was tabled indefinitely.

**Preliminary 2 lot subdivision, Crab Lake, S13 & 14 T43N R6E:** A motion was made to table this until July 16 by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Easement Agreement Between Town and Winegar Post 480 American Legion:** A motion adopting Resolution 2015-4, which approved the easement agreement was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Miscellaneous Board Business and Correspondence:** Ms. Swenson would like to see more attention paid to excessive speed on Main Street, citing the effective crosswalks in Boulder Junction. Ms. Walters has contacted a locksmith to get an estimate for changing out the locks for all outside doors. Two estimates will be provided, one for keys that can and one for keys that cannot be duplicated.

**Miscellaneous Public Comments:** There have been frequent incidents of tripping circuit breakers in the kitchen. Kelly Dyre has been contacted about adding a new electrical circuit. He needs to know where to put the outlets and he can begin the work. A citizen questioned the quality of the wi-fi outside the library. The library's equipment is the same as that in all the other towns in the Northern Waters system.

**New Business**

**Approval of Operators Licenses:** A motion approving operators licenses was made by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. A list of licenses issued is attached.

Vouchers #27430-27471 were approved for payment, with the following voids, 27433 & 27470. The meeting was adjourned at 6:16 pm upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: July 16, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
July 16, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the July 6, 2015 meeting were approved by motion. Ms. Sitkiewitz read the treasurer's report.

**Old Business:**

**Final 2 lot subdivision, Crab Lake, S13 & 14 T43N R6E:** Motion to approve by Mr. Johnson, seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried.

**Miscellaneous Board Business and Correspondence:** Mr. Johnson reported that the ordinance committee met this past week and they discussed taking the sign ordinance out of Zoning and making it all under the Ordinances. They are questioning whether that would be the best action to take and are redirecting to the board for further direction. Mr. Johnson is working on the Retirement Party plans for Jay Gascoigne. The date originally chosen will not work; a new date will be selected. Mr. Harrison stated that he is still following up on what he feels are unfair tipping fees at the Hwy G Landfill.

**Miscellaneous Public Comments:** Lois McManus stated that she didn't feel that changing the keys to the Community building would solve the problem of stealing from the kitchen. People paying attention and passing along information would be helpful as well as inexpensive cameras.

**New Business**

**Miscellaneous Board Business and Correspondence:** None.

**Miscellaneous Public Comments:** None.

Vouchers 27472-27503 were approved for payment. The meeting was adjourned at 6:26 upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: August 6, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
August 6, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the July 17, 2015 meeting were approved by motion. Ms. Sitkiewitz read the treasurer's report.

**Old Business:**

**Recognition of Donation – Crab Lake Road Bike Space – Barry MacLean:** Mr. Harrison thanked Mr. MacLean for his significant financial contribution to the widening of Crab Lake Road to accommodate bicycle traffic. Mr. MacLean indicated an interest in meeting with the bike trail committee to discuss further plans for bike trails in Presque Isle.

**Sign Ordinance:** If the new version of the sign ordinance is included in Chapters 100-500, there is no appeal process in individual cases. The Ordinance Committee is suggesting that it should be placed in Chapter 900. Dick Hemming, speaking for the Zoning Committee, agreed to consider the ordinance at a future meeting.

**Zoning Ordinance Amendments Approved by Vilas County:** Tabled

**Community Building Lock Proposal:** A motion to hire Northern Lock and Key to replace locks on 6 outer doors at a quoted price of \$260 was made by Mr. Johnson seconded by Ms. Swenson. Harrison, aye; Johnson, aye; Swenson, aye. Motion carried. The proposal included 8 “DO NOT DUPLICATE” keys. It was agreed that about twice as many keys would be better. Mr. Reckard mentioned that the door between the library and office is frequently left open.

**Miscellaneous Board Business and Correspondence:** Ms. Walters has completed her analysis of signatures on petitions supporting an ATV corridor into town submitted earlier this summer by Doug Wolter. After deleting duplicate signatures, 217 signatures were submitted, 79 from property owners and 53 from registered voters. She also reported that of the 181 emails received, 177 were opposed to allowing any ATV traffic in Presque Isle, 4 in favor. Of those, 171 were property owners, 74 registered voters.

**New Business**

**Consideration and Approval of Insurance Carrier:** Because of the significant increase in premium, from \$5336 to \$8744, Mr. Johnson made a motion to withdraw from the Local Government Property Insurance Fund and insure the Town's property with The Horton Group, long-time carrier of our insurance policies. Ms. Swenson seconded the motion, motion carried unanimously.

**Approval of Operator's License:** An operator's license for Joseph Schwarts, bartender for the Winegar Post 480 American Legion was approved by motion.

**Miscellaneous Board Business and Correspondence:** There is a problem in the kitchen with mice. Mr. Harrison will talk with Max Wallace about setting traps and doing a thorough cleaning of the kitchen.

A date still needs to be set for Jay Gascoigne's retirement event. More information will be available at a later date.

Several complaints have been received in the last couple weeks that were reported to the Board.

#### Miscellaneous Public Comments

Vouchers 27504-27558, with #27531 void, were approved for payment. The meeting was adjourned at 7:33pm upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved 2-0

Approved: August 20, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
August 20, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisor Karen Swenson was also present. Minutes for the August 6, 2015 meeting were approved by motion.

**Old Business:**

**Zoning Ordinance Amendments Approved by Vilas County:** A motion approving the changes to Presque Isle's Zoning Ordinance as approved by Vilas County was made by Ms. Swenson, seconded by Mr. Harrison, Harrison, aye; Swenson, aye. Motion carried.

**Consideration and Adoption of Subchapter 806. 2020 Comprehensive Land Use Plan:** This change removes the table from the Land Use Plan that defined uses for each district. All this information is included in the text portion of the plan. A motion adopting the aforementioned change was made by Ms. Swenson, seconded by Mr. Harrison, Harrison, aye; Swenson, aye. Motion carried.

**Miscellaneous Board Business and Correspondence:** Ms. Walters will prepare a proposal for the September 3 meeting to address the issuing of keys for the newly replaced tumblers in the Town Hall outer doors.

**Miscellaneous Public Comments:** Cathy Weber presented information about the Community Garden showing how the plots might be laid out in the area where the volleyball court had previously been planned. Ms. Swenson asked about costs. The initial cost of fencing, raised beds, and soil would be one-time costs. Plumbing would have start-up costs, as well. About \$10,000 would be required for start-up. The committee is researching grants and loans. She further stated that the Town could help with tasks such as leveling the land and cutting a tree or two. The tool shed could be utilized for storing tools. They are seeking 501(c)(3) status. Ms. Weber's goal for this season is to install the fence and get the land leveled. She has drafted a MOU to begin formulating the relationship between the Town and the committee. Mr. Harrison said that there is top soil available in the gravel pit and at the garage. He asked her to find out the price of the 6 foot fence, constructed using cattle panels and hardware cloth, and 4x4 treated posts as well as the plumbing cost. The best pricing was obtained from Fleet Farm. She provided a copy of the cost estimates.

Mr. Reckard reported, regarding the recent change to Wisconsin zoning regulations, that Presque Isle will be able to keep its 200 frontage foot requirement.

**New Business:**

**Miscellaneous Board Business and Correspondence:** Ms. Walters read an excerpt from an email about the proposed water bottling plant which would draw from a well near Carlin Lake. Several citizens expressed concerns about proposed bottling plant.

Vouchers 27559-27590 with void #27566 were approved for payment. The meeting was adjourned at 7:33 PM upon motion by Ms. Swenson, second by Mr. Harrison, motion carried.

Town Board Action: Approved, 3-0

Approved: September 3, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
August 22, 2015  
(unapproved)

Chairman Jack Harrison called the special meeting of the Town Board of the Town of Presque Isle to order at 10:00 am. Supervisors Karen Swenson was also present.

**Final Plat:**

**Brzezinski S10, T43N, R6E:** Mr. Reckard introduced this final plat. A motion approving the Brzezinski final plat was made by Ms. Swenson, seconded by Mr. Harrison. Harrison, aye; Swenson, aye. Motion carried.

**Lyle & Thiel, S26, T43N, R7E:** Mr. Reckard introduced a final plat for this property. A motion approving the final plat for Lyle & Thiel was made by Ms. Swenson, seconded by Mr. Harrison. Harrison, aye; Swenson, aye. Motion carried.

**Bid Opening:** Mr. Harrison opened the only bid received for 1 mile of asphalt. The bid, from Pitlik and Wick for this special kind of asphalt is \$73,382.50. A motion accepting this bid for Hiawatha Shores, 5,150 ft. was made by Ms. Swenson seconded by Mr Harrison. Harrison, aye; Swenson, aye. Motion carried.

**Adjournment:** The meeting was adjourned at 10:14 AM.

Town Board Action \_\_\_\_\_

Approved \_\_\_\_\_

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
September 3, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the August 20 meeting were approved by motion.

**Old Business:**

**Community Garden:** Cathy Weber spoke about the proposed community garden. A September 29 meeting is planned to get names of people who are seriously interested. The hope is that the Town would allow the use of the previously discussed site, level and prepare the site, and provide plumbing for garden watering. A MOU (memorandum of understanding) would be prepared to clarify. She is also hoping that the Town could provide top soil. She would like approval to begin work on the space this fall so that planting could be done in the spring. She provided a list of people who would be involved in this project. They have received a TIN and are seeking tax exempt status, which would allow them to open a bank account and secure a loan through Headwaters State Bank. The garden fence would be constructed at a cost of \$5000 to be paid by the community garden group. Mr. Johnson didn't see a problem with clearing and leveling the area. He asked when the plumbing (\$2875) would be expected. She was hoping to have that ready for planting in the spring. He is ready to support the project, but thought this should be a part of next year's budget. With Clerk Walters assurance that \$2875 could be spent this year, Mr. Johnson made a motion to supply the land, dirt, excavating and plumbing. Ms. Swenson seconded the motion, motion carried, 3-0. The MOU will be discussed/adopted at the next meeting.

**Key Checkout Proposal:** Ms. Walters has prepared a proposal to regulate the issuing/checkout of keys for the outer Town Hall doors. This will appear on the agenda for approval at the next meeting. Several citizens expressed a need to have keys in their possession so they may use the building at their convenience, pointing out that they do a lot of work to support the town. If more keys are to be issued, more keys would need to be ordered.

**Community Room/Kitchen Use Requirements:** Although a recent group fully complied with all the rules for using the kitchen/community room, a huge number of flies was found in the kitchen surrounding the garbage bags that were left over from the event. Ms. Walters is suggesting changing the rules to require that people/organizations using the facilities take their garbage with them. The language will be ready for approval at the next meeting.

**Miscellaneous Board Business and Correspondence:** Ms. Walters will draft a letter to both the Ordinance Committee and the Zoning Committee that the Board no longer desires to combine the two existing ordinances.

**New Business:**

**Amend Designation of Surplus Funds:** Mr. Johnson made a motion amending the Designation of Surplus funds, moving \$5000 from Contingency and Equipment to Mead Witter Grant. These funds, received in 2014, were not spent until 2015. The motion was seconded by Ms. Swenson, motion carried, 3-0.

**Amend Emergency Operations Center Alerting List:** The page from the Emergency Management Plan was amended by motion from Mr. Johnson to replace Chuck Hayes information with Karen Swenson and replaced Adam Johnson's old land line with a current number.

**Miscellaneous Board Business and Correspondence:** Mr. Johnson and Mr. Harrison attended a meeting at the county level about countywide EMS service. Mr. Johnson wants the community to be aware of discussions that may be taking place regarding combining services. He is concerned about a county-wide service because some municipalities in the county have a greater need than we do. He also wants to reinforce the policy that Town Crew members are encouraged to "drop what they're doing" to answer emergency calls.

There were two occasions in the last couple weeks where one local community's EMS needed to answer calls in another. Mr. Harrison will make sure the members of the Town Crew understand the importance of answering emergency calls, stating that they would continue to get paid at their regular rate until quitting time, when they would become volunteers. Eagle River wants Vilas County to pay an ambulance bill in the \$200,000 range that they can't afford. With a county-wide ambulance service all communities would share that cost not a desirable change for our town.

**Miscellaneous Public Comments:** Dave Vogt asked how the oven repair is coming along. He also asked about Annabelle Shores Road, which is scheduled to be seal coated next year.

The Chamber is aware of a family renting a cottage on Oxbow Lake. Several kayakers blocked a motorboat. These people packed up their bags and said they will never be back. There is a second similar situation on Oxbow Lake. This criminal behavior should be reported to Constable Meyer. The lake association should be notified of this problem. Mr. Johnson, Ms. Peck, and Ms. Walters will coordinate efforts to put an end to the illegal practice.

Vouchers 27591-27636 (with 27598 void) were approved for payment. The meeting was adjourned at 6:45 PM upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: September 17, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
September 17, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the September 3 meeting were approved by motion.

**Old Business:**

**Community Garden Memo of Understanding:** Ms. Weber provided the Board members with copies of a draft of the memo. She is asking that they review the document. Mr. Johnson suggested that Mr. Burgy review the memo.

**Town Constable - Retirement/Appointment:** Mr. Johnson made a motion accepting Mr. Meyer's resignation. Mr. Harrison appointed Wayne Pavelka to fill the remainder of the constable's term, ending in 2017. Mr. Johnson made a motion approving the appointment, seconded by Ms. Swenson, motion carried, 3-0.

**Miscellaneous Board Business and Correspondence:** Ms. Swenson brought up the proposed date for Jay Gascoigne's retirement, September 26 from 11:00-1:00. The event will be listed on the electronic message board. The plans for removal of water from the Carlin Lake area have been discontinued.

**Miscellaneous Public Comments:** Mr. Reckard questioned the process by which the Board has directed the two ordinance committees to deal with the sign ordinance. This item will appear on the next agenda

Barb Peck expressed concerns about conflicting water activities. She has spoken to a realtor outside of town about rumors concerning Oxbow Lake conflicts about water usage, stating that people aren't interested in buying property on Oxbow Lake or in the Presque Isle area. She is very concerned about how Presque Isle is perceived by others. She spoke of several instances of residents saying things to visitors that reflect poorly on Presque Isle.

Ms. Burke spoke briefly about the Gary W Wallace Field sign. There have been positive responses from organizations including the Lioness, Chamber, Beautification Committee, Team Retreat, and hopefully, the Lions Club. Kathy Weber provided the Treasurer with a check from the Beautification Committee for their donation towards the cost of the sign.

**New Business**

**Offer to Purchase Town Property:** This property owner wants to acquire 50 feet of town property to construct a garage. The Town refused a similar request many years ago. Mr. Johnson is concerned about setting a precedent which would cause a flood of requests to purchase town property. No action was taken. Ms. Walters will draft a letter to the person who has made the request.

**Chairman's Gavel:** Mr. Harrison's gavel, a gift from his son when he first took office, has been missing from the Board Room for several weeks. He is asking that the person who borrowed it please return it.

**Set Budget Workshop Dates:** October 3 and 17, 8:30 AM will be the first two budget workshops.

**Temporary Three Official Posting Locations:** Mr. Johnson made a motion to temporarily change the three official posting locations to the Post Office, Town Hall, and Transfer station until a new board can be installed at the gas station. Since all the outside boards are deteriorated, new ones will be installed at all three outdoor locations. These notice boards will be constructed by the Town Crew.

**Letter of Resignation - UDC Inspector:** Mr. Johnson made a motion to accept Jeff Burke's resignation, effective December 1, 2015. Mr. Harrison will contact some local UDC inspectors to see if they would be willing to add Presque Isle to the communities they serve.

**Miscellaneous Board Business and Correspondence:** Ms. Walters has received a letter from EMC Insurance, our workers comp carrier, reminding her that accident reports need to be submitted within one week of occurrence.

Vouchers 27637-27660 were approved for payment. The meeting was adjourned at 6:40 PM upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: October 3, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
October 3,2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 8:30am. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the August 22 by motion from Ms. Swenson, second from Mr. Harrison, motion carried, 2-0 and September 17 meeting were approved by motion from Mr Johnson.

**Old Business:**

**Community Garden - MOU:** Mr. Burgy made some suggestions that have been made to the original document. His opinion was that this is a legally binding agreement, not a Memo of Understanding. Mr. Johnson made a motion approving the agreement. The motion was seconded by Ms. Swenson, motion carried 3-0.

**Extend Logging Contract:** Sue Brisk recommends extending the logging contract for 1 year, stating that Mr. Pluedeman would commit to completing the work this winter. Mr. Johnson made a motion extending the existing contract for one year.

**Town Hall Key Policy:** Ms. Swenson, although she understands that people are frustrated by the key restrictions, thinks the new policy addresses the issue. After brief discussion, the item was tabled, to be acted upon at the next meeting. Joe Thoma would like to see the use of town garage keys be addressed in a similar way.

**Sign Ordinance:** At a regular meeting held September 3, 2015, under agenda item “Miscellaneous Board Business & Correspondence” board members decided to leave the sign ordinances the way they are with no changes. To clean up this process, Mr. Johnson made a motion to keep Subchapters 203 and 905 as they currently exist. Ms Swenson seconded the motion, motion carried 3-0.

**Miscellaneous Board Business and Correspondence:** Mr. Johnson made a statement that during conversations at work, people say great things, not negative things, about Presque Isle and the people here. The Lions/Lioness expressed thanks for the extensive repairs made to the stove.

**New Business**

**Town Constable - Oath of Office:** Mr. Pavelka took the Oath of Office on Thursday evening.

**Business Licenses - Karsyn’s Korner:** Mr. Johnson made a motion approving the business licenses, Class A Combination, Soda, and Tobacco. The motion was seconded by Ms. Swenson, motion carried 3-0.

**Budget Workshop:** The Board worked through the proposed budget for the first time. Another workshop will take place October 17...wait a minute...I’m not sure about that, now that I think about it. more later.

Vouchers 27661-27702, with 27686 void, were approved for payment. The meeting was adjourned at about 11:00am upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: October 15, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
October 15, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the October 1, 2015 were approved by motion from Mr. Johnson, second from Ms. Swenson, motion carried, 3-0. The Treasurer's Report was read.

**Old Business:**

**Key Policy Approval:** A motion approving the Key Policy, 15-01 was made by Mr. Johnson, seconded by Ms. Swenson, Harrison, aye; Johnson, aye; Swenson, aye, motion carried, 3-0.

**Key-Town Garage:** Mr. Thoma, Town Crew Foreman, says that there are a lot of keys for the Town Garage out in the community. A motion was made requesting the clerk to contact Northern Lock & Key, to replace the locks at the Town Garage. This motion was made by Mr. Johnson, seconded by Ms. Swenson, Harrison, aye; Johnson, aye; Swenson, aye, motion carried, 3-0. In further discussion, it was recommended that 12 keys be issued for those locks.

**Miscellaneous Board Business and Correspondence:** Several donations have been received recently; \$250 from Lioness, \$100 from the Chamber of Commerce, and \$100 from the Beautification Committee, all to fund the Gary W. Wallace sign for the ball diamond. Shirlee Mayer has donated 2 original water colors which will be hung in the Pipke Park Pavilion. Thanks goes out to them for their generous donations.

In response to an email question from a landowner, it is permissible to hunt on town land.

**New Business:**

**Library Employment Contract Proposed Revisions:** Mike Czarny, representing the Library Board of Trustees, informed the Board of Ms. Eschenbauch's possible retirement, which prompted them to begin a review of employment documents. It has been determined that this paperwork is out of date. They have researched sample documents from the DPI, which governs libraries in Wisconsin. Draft documents have been created following the DPI examples. The Board of Trustees hopes to have these documents approved and in place for use as of January, 2016. Robert Berdan is working with Steve Garbowicz, an attorney from Dennis Burgy's office, to make sure the documents are in order. He will send the clerk a copy of these documents for review. She asked the Town Board to be thinking about the number of sick days (currently 12 for the Town Crew and Transfer Station and 5 for the Librarian); whether these sick days will accumulate (currently yes for TC & TS, no for L); whether the part time employee hours will be kept under 600 to avoid WRS eligibility (state retirement); and whether volunteers can keep the library open during regular hours if either employee is using sick time.

Vouchers 27703-27734 were approved for payment. The meeting was adjourned at 6:22 pm upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 2-0

Approved: November 5, 2015

Amended \_\_\_\_\_

## Town of Presque Isle

Meeting: Special Town Board Meeting

Date: October 17, 2015

Time: 8:30 AM

Location: Community Building

### Agenda

Call to Order

Budget Workshop

Adjournment

## AFFIDAVIT OF POSTING

I, Lorine M Walters, duly elected Clerk of the Town of Presque Isle, Vilas County, Wisconsin, hereby verify that I posted the agenda for the October 17, 2015 Special Town Board Meeting in the following three locations on October 15, 2015:

1. Town Hall
2. Post Office
3. Thoma's Mini Mart

As a further courtesy to our citizens I also posted said document(s) at the Transfer Station, Highway W. A copy of the agenda was also emailed to the Lakeland times on this date.

Dated this 15<sup>th</sup> day of October, 2015.

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Lorine M Walters, Clerk

Town of Presque Isle  
Regular Town Board Meeting  
November 5, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisor Adam Johnson was also present. Minutes for the October 15 meeting were approved by motion. Ms. Sitkiewitz presented an amended Treasurer's Report.

**Old Business:**

**Librarian Employment Contract:** Mr. Johnson asked that this item be moved to the November 19 meeting.

**New Business**

**Grievance Policy Approval:** A motion approving the Grievance Policy was made by Mr. Johnson, seconded by Mr. Harrison; Harrison, aye; Johnson, aye; 2-0.

**Road Name Approval - Misty Bay Drive:** A motion approving the private road name was made by Mr. Johnson, seconded by Mr. Harrison, Harrison, aye; Johnson, aye; motion carried, 2-0.

**UDC Inspector Contract:** Rick Clem was present to explain the services he offers, referencing a packet that he provided to the Board. He explained that they donate services to non-profits such as Habitat for Humanity and American Legion Camp when they inspect their structures. A motion approving the contract with was made by Mr. Johnson, seconded by Mr. Harrison, Harrison, aye; Johnson, aye; motion carried, 2-0

**Miscellaneous Board Business and Correspondence:** Mr. Harrison reported that an engineer from Pitlik & Wick will take a look at Viola Lane to give advice on the best way to make this road safer.

**Miscellaneous Public Comments:** Barb Peck mentioned that people from Oxbow Lake had contacted her to relay that they have been working overtime to reverse any negative opinions that may have developed over the summer.

Vouchers 27735-27797, with 27768 void, were approved for payment. The meeting was adjourned at 6:20 upon motion by Mr. Johnson, second by Mr. Harrison, motion carried.

Town Board Action: Approved 2-0

Approved: November 19, 2015

Amended \_\_\_\_\_

Town of Presque Isle

Budget 2016

Revenues  
2015 10/1/14-9/30/15 2016  
Budget Actual Proposed

Real Estate Taxes \$1,075,627 \$1,084,266 \$1,080,030  
Room Tax \$10,000 \$8,563 \$8,500

Intergovernmental

Revenues  
State Shared \$13,129 \$12,130 \$13,121  
Revenue \$11,000 \$11,560 \$11,500  
2% Fire Dues \$3,830 \$4,679 \$3,830  
EIMS Grant \$134,850 \$133,549 \$135,489  
Transportation Aids  
TRIP Funds \$0  
Severance Tax \$0  
Federal Library Grant \$2,800  
In Lieu of Taxes, Cons \$8,000 \$8,150 \$8,000

Computer Tax Relief

FC/MFL \$80 \$60 \$60  
PILT \$750 \$473 \$750  
\$3,000 \$3,657 \$3,000  
Parks Grant-Rearing Pond \$15,000 \$0 \$15,000

Payments for

Municipal Services \$89  
National Forest Income \$5 \$0 \$5

NVLS Collection

Development Grant \$1,600 \$0 \$1,600  
AIS Grant \$0 \$0 \$0

Medical Transport

\$1,000 \$1,000 \$1,000

Mead Witter Library Grant

\$5,000 \$5,000

Art Program Grants

Knowles-Nelson (Phase II) \$5,254 \$0 \$5,254

Local Bridge Aids

Recycling Grant \$8,000 \$10,056 \$8,264

\$205,498 \$193,703 \$206,873

Licenses & Permits

Liquor & Beer Licenses \$2,050 \$2,195 \$2,000  
Dog Licenses \$182  
Zoning Permits & Fees \$7,000 \$9,455 \$9,500  
Fire Numbers \$300 \$200 \$200  
UDC Inspections \$10,000 \$9,209 \$10,000  
Variance Fees \$300 \$300 \$300  
\$19,650 \$21,541 \$22,000

Fines, Forfeits & Penalties

Public Charges for Services \$999

Clerk's Fees & Misc

\$0 \$238

Ambulance Charges

Snowplowing \$22,000 \$32,264 \$25,500

Solid Waste Disposal

\$3,000 \$3,278 \$3,000

Cemetery

\$400 \$0

Other Highway Revenues

\$0 \$2,448

Timber Sale

\$55,045 \$0 \$55,045  
\$50,445 \$38,228 \$63,545

Miscellaneous Revenues

Interest Income \$1,800 \$1,107 \$1,000  
Rent Income \$6,000 \$5,835 \$5,415

Sale of Fire/Ambulance Equipment

\$5,214

Sale of Highway Equipment

Sale of Transfer Station Equip

Sale of Recyclables

\$5,000 \$2,225 \$2,000

Contributions Towards Grant

\$1,219

Donations

\$450

Misc Income \$5,000 \$15,379 \$5,000  
\$17,800 \$31,428 \$13,415

Proceeds of Long-term Debt

\$160,000

\$1,409,020 \$1,378,729 \$1,574,363

Town of Presque Isle

Budget 2016

Expenses

	2015 Budget	10/1/14-9/30/15 Actual	2016 Proposed
General Government			
Town Board	\$30,090	\$28,461	\$28,278
Zoning	\$13,700	\$13,700	\$13,687
Judicial	\$2,950	\$2,150	\$2,927
Legal	\$7,000	\$7,803	\$7,938
Clerk & Elections	\$36,710	\$34,263	\$36,603
Treasurer & Assessor	\$31,730	\$29,777	\$31,342
Town Hall	\$29,251	\$31,109	\$28,315
Highway Insurance	\$70,991	\$49,165	\$73,636
Other Insurance	\$47,852	\$38,372	\$42,807
Other	\$0	\$0	\$5,000
	<u>\$270,274</u>	<u>\$234,800</u>	<u>\$270,633</u>
Public Safety			
Constable	\$9,150	\$8,261	\$9,150
Fire Protection	\$69,000	\$61,395	\$68,462
Ambulance	\$17,000	\$11,211	\$13,922
Building Inspection	\$10,000	\$8,260	\$9,922
	<u>\$105,150</u>	<u>\$89,128</u>	<u>\$101,456</u>
Public Works			
Highway Salaries	\$171,862	\$177,798	\$177,000
Garage Supplies	\$5,000	\$15,765	\$9,922
Fuel, Oil	\$50,000	\$43,557	\$49,610
Garage Utilities	\$9,000	\$7,600	\$8,930
Equipment Repairs	\$25,000	\$30,213	\$24,805
General Highway Maintenance	\$100,000	\$126,327	\$90,290
Gravel Crushing	\$50,000	\$49,445	\$49,610
Gravel Pit Reclamation	\$10,000		
Street Lights	\$3,500	\$3,912	\$3,900
	<u>\$424,462</u>	<u>\$454,617</u>	<u>\$414,067</u>
Sanitation			
Solid Waste	\$42,115	\$50,793	\$51,618
Recycling	\$58,845	\$47,741	\$63,658
	<u>\$100,960</u>	<u>\$98,535</u>	<u>\$115,276</u>
Health & Human Services			
Cemetery	\$1,000	\$533	\$992
Tri-County Council	\$100	\$100	\$100
	<u>\$1,100</u>	<u>\$633</u>	<u>\$1,092</u>
Culture, Recreation & Education			
Library	\$54,484	\$46,257	\$56,264
NWLS CD Grant	\$1,600	\$1,654	\$1,600
Mead Witter Grant		\$5,000	
Parks	\$27,567	\$24,955	\$23,417
	<u>\$83,651</u>	<u>\$77,866</u>	<u>\$81,281</u>
Conservation & Development			
Room Tax Expenditures	\$0	\$15,000	
Chamber of Commerce	\$5,000	\$5,000	\$4,961
Town Beautification	\$0		
Vilas County Advertising	\$1,500	\$0	\$1,500
Aquatic Invasive Species Committee	\$12,400	\$46,524	\$15,181
Terrestrial Invasive Species Committee	\$2,000	\$1,756	\$1,984
Logging	\$5,000	\$0	\$4,961
	<u>\$25,900</u>	<u>\$68,279</u>	<u>\$28,587</u>
Capital Outlay			
Buildings	\$0	\$0	\$19,844
Other General Government	\$0		\$8,862
Fire Protection			\$7,938
Hwy Equipment		\$522	
Fire Equipment			
Town Garage			
Highway	\$123,958	\$102,027	\$253,255
Bike Trail Lane on W			
Sewage System	\$0		
Generator			
Ball Diamond Lighting		\$7,227	\$1,488
Parks - Other	\$3,000		
Library Pass-Thru		\$40,130	
Library Expansion		\$12,229	
Rearing Ponds	\$30,470	\$22,202	\$30,470
	<u>\$157,428</u>	<u>\$184,337</u>	<u>\$321,876</u>
Debt Service			
Principal	\$207,326	\$207,326	\$207,271
Interest	\$32,769	\$32,769	\$32,824
	<u>\$240,095</u>	<u>\$240,095</u>	<u>\$240,095</u>
Total	<u>\$1,409,020</u>	<u>\$1,448,291</u>	<u>\$1,574,363</u>

Town of Presque Isle  
Regular Town Board Meeting  
November 19, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order immediately following the Special Town Meeting. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the November 5 meeting were approved with a correction. Ms. Sitkiewitz read the treasurer's report.

**Old Business:**

**Librarian Employment Contract:** A motion approving the contract was made by Mr. Johnson. The motion died without a second and will be considered at the next meeting with other related documents.

**Private Road Name Approval - Private Resort Drive:** A motion approving the requested name, Private Resort Drive, was made by Mr. Johnson, seconded by Ms. Swenson, Harrison, aye; Johnson, aye; Swenson, aye; motion carried, 3-0.

**Miscellaneous Board Business and Correspondence:** The street light at the corner of County Road B and Crab Lake Road still has not been fixed.

**New Business**

**Presque Isle Ponds Updates:**

**Inspection, Operation, and Maintenance Plan (IOM)  
Emergency Action Plan (EAP)**

A motion updating name changes to both plans was made by Mr. Johnson, seconded by Ms. Swenson, Harrison, aye; Johnson, aye; Swenson, aye; motion carried, 3-0.

**Ordinance Approvals:**

**2015.01 Penalty Provisions  
2015.02 Constable Oath**

A motion approving the aforementioned ordinances was made by Mr. Johnson, seconded by Ms. Swenson, Harrison, aye; Johnson, aye; Swenson, aye; motion carried, 3-0.

**Budget Adoption:** A motion adopting the 2016 budget was made by Mr. Johnson, seconded by Ms. Swenson, Harrison, aye; Johnson, aye; Swenson, aye; motion carried, 3-0.

**Miscellaneous Board Business and Correspondence:** pedalers

**Miscellaneous Public Comments:** Bob Barofsky recommended that a representative of the Board and a town crew member meet with the Parks Committee (next meeting, December 9 at 9:00 am) to discuss a maintenance issue. The possibility of getting training for the new crew member was also suggested.

Vouchers #27798-27827 were approved for payment. The meeting was adjourned at 7:00 PM upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: December 3, 2015

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
December 3, 2015

Chairman Jack Harrison called the regular meeting of the Town Board of the Town of Presque Isle to order at 6:00pm. Supervisors Karen Swenson and Adam Johnson were also present. Minutes for the November 19, 2015 meeting were approved by motion.

**Old Business:**

**Librarian Employment Agreement, Job Description and Work Rules Approval:** A motion approving these documents was made by Mr. Johnson, seconded by Ms. Swenson, Harrison, aye; Johnson, aye; Swenson, aye; motion carried, 3-0.

**Miscellaneous Board Business and Correspondence:** Ms. Swenson asked about status of the street light repair at the corner of B & Crab. It is still not working.

**New Business**

**Recognition of Donation - Jackie Bassett:** Mr. Harrison thanked Ms. Bassett for her generous donation to the Town. A photo will appear in the next issue of FYI Northwoods.

**Nomination of Partisan Poll Workers:** Mr. Harrison appointed poll workers for the 2016-17 election cycle.

**Committee Appointments:** Mr. Harrison appointed the following people to their respective committees. Rick Strand indicated an interest in serving on a committee when the need arises. Discussion in the community suggests that a limit might be placed on the number of committee positions that any one person can fill. This issue will be discussed at the next meeting. A motion approving the appointments was made by Mr. Johnson, seconded by Ms. Swenson, Harrison, aye; Johnson, aye; Swenson, aye; motion carried, 3-0.

**Library Board of Trustees:** Brenda Schuppe & Christine Wallace

**Board of Adjustment:** Otto Novak & Al Drum

**Park & Recreation:** Jorja Burke & Otto Novak

**Zoning & Land Use Planning:** Margaret Wiessner & Al Drum

**Accommodations Tax Committee:** Marshall Reckard, Linda Chantry, Barb Peck, & Otto Novak, & Rick Strand

**Authorization of Room Tax Expenditure:** A request for \$10,000 for Wilderness Pedalers has been recommended by the Accommodations Tax Committee. Ms. Swenson questioned the need for an engineer since Pitlik & Wick will provide that service. They only provide this service for free if they get the bid. Rick Strand asked if there were any restrictions on the money that was given to the Sno-Bunnies earlier this year, and questioned this expenditure for "administrative costs". A detailed budget had been reviewed and approved by the Accommodations Tax Committee. The Committee stipulated that the plan for the trail must keep the route away from roads. A motion approving the expenditure was made by Mr. Johnson, seconded by Ms. Swenson, Harrison, aye; Johnson, aye; Swenson, aye; motion carried, 3-0.

**Miscellaneous Board Business and Correspondence:** The clerk is in receipt of a letter suggesting that a historically significant picture of W.S. Winegar in the office closet be framed and displayed in a prominent place in the office. Cost estimates of the framing will be available at the next meeting.

The Town has been billed for a large quantity of industrial cleaner. Shipments have been coming on a monthly basis, increasing from an initial quantity of 4 gallons to 24 gallons in the latest shipment. Several of these invoices have already been paid. The clerk suspects that this company may not be ethical. She has called twice to have the shipments picked up with no results. This came to her attention about three weeks ago when the Town Crew foreman informed her about the shipments accumulating at the town garage.

**Miscellaneous Public Comments:** Mr. Reckard explained that the Town has responsibility for wetlands that are not within the shoreland district. He suggests that the Town needs an ordinance to regulate this new mandate, and is asking the Board's opinion. The Zoning Committee will research this issue.

Vouchers 27828-27864, with 27834 void, were approved for payment. The meeting was adjourned at 6:36 PM upon motion by Mr. Johnson, second by Ms. Swenson, motion carried.

Town Board Action: Approved, 3-0

Approved: January 7, 2016

Amended \_\_\_\_\_

Town of Presque Isle  
Regular Town Board Meeting  
December 19,2016  
(unapproved)

Chairman Jack Harrison called the special meeting of the Town Board of the Town of Presque Isle to order at 10:00 AM. Supervisor Karen Swenson was also present.

**Appointment of Election Inspectors:** Ms Swenson made a motion approving the remainder of the election inspectors for the 2016-17 term. Mr. Harrison seconded the motion, motion carried, 2-0.

A motion to adjourn was made by Ms. Swenson, seconded by Mr. Harrison, motion carried, 2-0.

Town Board Action \_\_\_\_\_

Approved \_\_\_\_\_

Amended \_\_\_\_\_